

NAIROBI CITY COUNTY



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Mama Lucy Kibaki Hospital

p.o. box 12-00515

Buru Buru – Nairobi

Web: www.nairobi.go.ke

**MAMA LUCY KIBAKI HOSPITAL
P.O BOX 1278-00515,
BURU BURU.
Email;medsupnedh@yahoo.com**

TENDER NO. NCC/MLKH/T/002/2017-2018

**FOR
Supply and Delivery of Pharmaceuticals (Drugs)**

CLOSING DATE & TIME: 22ND NOVEMBER 2017 at 12 NOON

**NB. PLEASE NOTE THAT THIS DOCUMENT HAS
fifthseven (57) PAGES**

NAIROBI CITY COUNTY

MAMA LUCY KIBAKI HOSPITAL,
P. O. BOX 1278 – 00515,
BURUBURU.

TENDER NOTICE

The Mama Lucy Kibaki Hospital located along Kayole Spine Road off Kangundo Road invites bids from interested firms to tender for suppliers and provision of goods and services for the Financial Year 2017 – 2018 as follows:-

TENDERS FOR F/Y 2017-2018

	TENDER NO	TENDER NAME	TARGETED GROUP
1.	NCC/MLKH/T/001/2017 – 2018	Supply and Delivery of Non Pharmaceuticals	Open
2.	NCC/MLKH/T/002/2017 – 2018	Supply and Delivery of Pharmaceuticals (Drugs)	Open
3.	NCC/MLKH/T/003/2017 – 2018	Provision of cash on transit security services	Open
4.	NCC/MLKH/T/004/2017 – 2018	Supply and delivery of laboratory reagents	open
5.	NCC/MLKH/T/005/2017 – 2018	Provision of hospital Professional cleaning services	Open
6	NCC/MLKH/T/006/2017-2018	Supply and delivery of dry foodstuff	Youth, women & people with disability
7	NCC/MLKH/T/007/2017-2018	Supply and delivery of perishable foodstuff	Youth, women & people with disability
8	NCC/MLKH/008/2017-2018	Supply and delivery of office stationery	Youth, women & people with disability
9	NCC/MLKH/T/009/2017 – 2018	Supply and delivery of hospital disinfectants and decontaminants	Open
10	NCC/MLKH/T/010/2017 – 2018	Servicing of hospital generator, incinerator, laundry machine, cold room, autoclave	Open
11	NCC/MLKH/T/011/2017 – 2018	Supply and delivery of Printed stationery	Open
12	NCC/MLKH/T/012/2017 – 2018	Supply and delivery of hospital cleaning and laundry detergents	Open
13	NCC/MLKH/T/013/2017 – 2018	Supply and delivery of nutrition supplements	Open
14	NCC/MLKH/T/014/2017-2017	Supply and delivery of scratch cards	Youth, women & people with disability
15	NCC/MLKH/T/015/2017-2017	Provision of sanitary bins and disposal of medical waste	Youth, women & people with disability
16	NCC/MLKH/T/016/2017-2018	Marking of equipment and furniture	Youth, women & people with

			disability
17	NCC/MLKH/T/017/2017-2018	Supply and delivery of cooking gas	Open
18	NCC/MLKH/T/018/2017-2018	Supply and delivery of electrical materials	Open
19	NCC/MLKH/T/019/2017-2018	Supply and delivery of x-ray materials	Open
20	NCC/MLKH/020/2017-2018	Supply and delivery of x-ray machines	Open
21	NCC/MLKH/021/2017-2018	Supply and delivery of laboratory machines	Open
22	NCC/MLKH/023/2017-2018	General Hospital Repairs	open
23	NCC/MLKH/024/2017-2018	General Vehicles Repairs	open

Documents with detailed information can be obtained Mama Lucy hospital procurement office from 8.00am to 5.00pm. Interested and eligible bidders may obtain relevant tender documents with details of requirements from supply chain management offices upon payment of a non refundable fee of Ksh 1,000 (one thousand) only per tender payable in cash in the hospitals cash office. Alternatively the document can be downloaded free of charge by visiting Nairobi city county website www.nairobi.go.ke

A bid bond of Ksh 100,000 (one hundred thousand) only per tender and should be in form of bank guarantee or bankers cheque from a reputable bank, insurance company and must be submitted alongside the bid document. Completed documents enclosed in a plain sealed envelope for each tender and clearly marked with the appropriate Tender No be addressed to:

*The Medical Superintendent,
Mama Lucy Kibaki Hospital,
P. O. BOX 1278 – 00515,
Buruburu.*

And deposit in the tender box placed at the Administration block so as to reach not later than **22nd November 2017 at 12 NOON** and shall be opened immediately in the presence of candidates' representatives who choose to attend in the hospitals main Board Room.

Medical Superintendent
MAMA LUCY KIBAKI HOSPITAL

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INTRODUCTION

- 1.1 This Standard Tender Document has been prepared for use by public entities in Kenya
- 1.2 The following general directions should be observed when using the document.
 - (a) Specific details should be furnished in the Invitation to Tender and in the special conditions of contract. The final documents to be provided to the tenderers should not have blank spaces or give options
 - (b) The Instructions to Tenderers and the general conditions of contract should remain unchanged. Any necessary amendments to these parts should be made through the special conditions of contract and the appendix to instructions to tenderers.
- 1.3
 - (a) Information contained in the Invitation to Tender shall conform to the data and information in the tender documents to enable potential tenderers to decide whether or not to participate and shall indicate any important tender requirements.
 - (b) The Invitation to Tender shall be issued as an advertisement in accordance with the regulations or a letter of invitation addressed to tenderers who have expressed interest following the invitation for expression of interest for which the invitation is issued.

SECTION I INVITATION TO TENDER Date: 25/10/2017

TENDER Reference: NCC/MLKH/T/001/2017-2018

Tender name: Supply and Delivery of Pharmaceuticals

1. The Mama Lucy Kibaki Hospital now invites sealed tenders from eligible Candidates for the **Supply and Delivery of Pharmaceuticals**
2. Interested eligible candidates may obtain further information from and inspect the tender documents at the *Supply Chain Management Office-Mama Lucy Kibaki Hospital, P. O. Box 1278-00515, Buruburu*, during the normal working hours.
3. A complete set of tender documents may be obtained by interested candidates upon Payment of a non - refundable fee of kshs **1,000/=** in cash or bankers cheque, payable to *The Medical Superintendent, Mama Lucy Kibaki Hospital*
4. Prices quoted should be net inclusive of all taxes and delivery costs, must be expressed in Kenya shillings and shall remain valid for a period of **120 days** from the closing date of the tender.

5. Completed tender documents are to be enclosed in plain sealed envelopes, marked with the tender number and be deposited in the tender box provided at the entrance of the **Administration block**, or be addressed and posted to;

*The Medical Superintendent,
Mama Lucy Kibaki Hospital,
P. O. Box 1278-00515,
Buruburu.*

So as to reach **NOT LATER** than 22nd November 2017 at 12 **NOON**

6. Tenders will be opened immediately thereafter in the presence of candidates' representatives who choose to attend in the hospitals Main **Board Room**.

SECTION II - INSTRUCTIONS TO TENDERERS

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SECTION II - INSTRUCTIONS TO TENDERERS

2.1 Eligible Tenderers

- 2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Invitation to Tender. Successful tenderers shall complete the supply of goods by the intended completion date specified in the Schedule of Requirements Section VI.
- 2.1.2 The procuring entity's employees, committee members, board members and their relative (spouse and children) are not eligible to participate in the tender.

2.1.3 Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods under this Invitation for tenders.

2.1.4 Tenderers shall not be under a declaration of ineligibility for corrupt and fraudulent practices.

2.2 **Eligible Goods**

2.2.1 All goods to be supplied under the contract shall have their origin in eligible source countries.

2.2.2 For purposes of this clause, “origin” means the place where the goods are mined, grown, or produced. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components

2.2.3 The origin of goods is distinct from the nationality of the tenderer.

2.3 **Cost of Tendering**

2.3.1 The Tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

2.3.2 The price to be charged for the tender document shall not exceed Kshs.5,000/=

2.3.3 All firms found capable of performing the contract satisfactorily in accordance with the set prequalification criteria shall be prequalified.

2.4. **The Tender Document**

2.4.1 The tender document comprises the documents listed below and addenda issued in accordance with clause 2.6 of these instructions to Tenderers

- (i) Invitation to Tender
- (ii) Instructions to tenderers
- (iii) General Conditions of Contract
- (iv) Special Conditions of Contract
- (v) Schedule of requirements
- (vi) Technical Specifications
- (vii) Tender Form and Price Schedules
- (viii) Tender Security Form
- (ix) Contract Form
- (x) Performance Security Form
- (xi) Bank Guarantee for Advance Payment Form

- (xii) Manufacturer's Authorization Form
- (xiii) Confidential Business Questionnaire

2.4.2 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the tenderers risk and may result in the rejection of its tender.

2.5 Clarification of Documents

2.5.1 A prospective tenderer requiring any clarification of the tender document may notify the Procuring entity in writing or by post at the entity's address indicated in the Invitation to Tender. The Procuring entity will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of tenders, prescribed by the procuring entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective tenderers that have received the tender document.

2.5.2 The procuring entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.6 Amendment of Documents

2.6.1 At any time prior to the deadline for submission of tenders, the Procuring entity, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by amendment.

2.6.2 All prospective candidates that have received the tender documents will be notified of the amendment in writing or by post and will be binding on them.

2.6.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring entity, at its discretion, may extend the deadline for the submission of tenders.

2.7 Language of Tender

2.7.1 The tender prepared by the tenderer, as well as all correspondence and documents relating to the tender exchange by the tenderer and the Procuring entity, shall be written in English language, provided that any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

2.8 Documents Comprising of Tender

2.8.1 The tender prepared by the tenderers shall comprise the following components

- (a) a Tender Form and a Price Schedule completed in accordance with paragraph 2.9, 2.10 and 2.11 below
- (b) documentary evidence established in accordance with paragraph 2.1 that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (c) documentary evidence established in accordance with paragraph 2.2 that the goods and ancillary services to be supplied by the tenderer are eligible goods and services and conform to the tender documents; and
- (d) tender security furnished in accordance with paragraph 2.14

2.9 **Tender Forms**

2.9.1 The tenderer shall complete the Tender Form and the appropriate Price Schedule furnished in the tender documents, indicating the goods to be supplied, a brief description of the goods, their country of origin, quantity, and prices.

2.10 **Tender Prices**

2.10.1 The tenderer shall indicate on the appropriate Price Schedule the unit prices and total tender price of the goods it proposes to supply under the contract

2.10.2 Prices indicated on the Price Schedule shall include all costs including taxes, insurances and delivery to the premises of the entity.

2.10.3 Prices quoted by the tenderer shall be fixed during the Tender's performance of the contract and not subject to variation on any account. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected, pursuant to paragraph 2.22

2.10.4 The validity period of the tender shall be 60 days from the date of opening of the tender.

2.11 **Tender Currencies**

2.11.1 Prices shall be quoted in Kenya Shillings unless otherwise specified in the Appendix to Instructions to Tenderers.

2.12 **Tenderers Eligibility and Qualifications**

2.12.1 Pursuant to paragraph 2.1. the tenderer shall furnish, as part of its tender, documents establishing the tenderers eligibility to tender and its qualifications to perform the contract if its tender is accepted.

2.12.2 The documentary evidence of the tenderers eligibility to tender shall establish to the Procuring entity's satisfaction that the tenderer, at the time of submission of its tender, is from an eligible source country as defined under paragraph 2.1

2.12.3 The documentary evidence of the tenderers qualifications to perform the contract if its tender is accepted shall be established to the Procuring entity's satisfaction;

- (a) that, in the case of a tenderer offering to supply goods under the contract which the tenderer did not manufacture or otherwise produce, the tenderer has been duly authorized by the goods' Manufacturer or producer to supply the goods.

- (b) that the tenderer has the financial, technical, and production capability necessary to perform the contract;
- (c) that, in the case of a tenderer not doing business within Kenya, the tenderer is or will be (if awarded the contract) represented by an Agent in Kenya equipped, and able to carry out the Tenderer's maintenance, repair, and spare parts-stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications.

2.13 Goods Eligibility and Conformity to Tender Documents

- 2.13.1 Pursuant to paragraph 2.2 of this section, the tenderer shall furnish, as part of its tender documents establishing the eligibility and conformity to the tender documents of all goods which the tenderer proposes to supply under the contract
- 2.13.2 The documentary evidence of the eligibility of the goods shall consist of a statement in the Price Schedule of the country of origin of the goods and services offered which shall be confirmed by a certificate of origin issued at the time of shipment.
- 2.13.3 The documentary evidence of conformity of the goods to the tender documents may be in the form of literature, drawings, and data, and shall consist of:
 - (a) a detailed description of the essential technical and performance characteristic of the goods;
 - (b) a list giving full particulars, including available source and current prices of spare parts, special tools, etc., necessary for the proper and continuing functioning of the goods for a period of two (2) years, following commencement of the use of the goods by the Procuring entity; and
 - (c) a clause-by-clause commentary on the Procuring entity's Technical Specifications demonstrating substantial responsiveness of the goods and service to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.
- 2.13.4 For purposes of the documentary evidence to be furnished pursuant to paragraph 2.13.3(c) above, the tenderer shall note that standards for workmanship, material, and equipment, as well as references to brand names or catalogue numbers designated by the Procurement entity in its Technical Specifications, are intended to be descriptive only and not restrictive. The tenderer may substitute alternative standards, brand names, and/or catalogue numbers in its tender, provided that it demonstrates to the Procurement entity's satisfaction that the substitutions ensure substantial equivalence to those designated in the Technical Specifications.

2.14 Tender Security

- 2.14.1 The tenderer shall furnish, as part of its tender, a tender security for the amount specified in the Appendix to Invitation to Tenderers.
- 2.14.2 The tender security shall be in the amount of 0.5 – 2 per cent of the tender price.
- 2.14.3 The tender security is required to protect the Procuring entity against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to paragraph 2.14.7

- 2.14.4 The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form of a bank guarantee or a bank draft issued by a reputable bank located in Kenya or abroad, or a guarantee issued by a reputable insurance company in the form provided in the tender documents or another form acceptable to the Procuring entity and valid for thirty (30) days beyond the validity of the tender.
- 2.14.5 Any tender not secured in accordance with paragraph 2.14.1 and 2.14.3 will be rejected by the Procuring entity as non responsive, pursuant to paragraph 2.22
- 2.14.6 Unsuccessful Tenderer's tender security will be discharged or returned as promptly as soon as possible but not later than thirty (30) days after the expiry of the period of tender validity prescribed by the Procuring entity.
- 2.14.7 The successful Tenderer's tender security will be discharged upon the tenderer signing the contract, pursuant to paragraph 2.27 and furnishing the performance security, pursuant to paragraph 2.28
- 2.14.8 The tender security may be forfeited:
- (a) if a tenderer withdraws its tender during the period of tender validity specified by the procuring entity on the Tender Form; or
 - (b) in the case of a successful tenderer, if the tenderer fails:
 - (i) to sign the contract in accordance with paragraph 2.27
 - or
 - (ii) to furnish performance security in accordance with paragraph 2.28

2.15 **Validity of Tenders**

- 2.15.1 Tenders shall remain valid for 120 days or as specified in the Invitation to Tender after the date of tender opening prescribed by the Procuring entity, pursuant to paragraph 2.18. A tender valid for a shorter period shall be rejected by the Procuring entity as non responsive.
- 2.15.2 In exceptional circumstances, the Procuring entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided under paragraph 2.14 shall also be suitably extended. A tenderer may refuse the request without forfeiting its tender security. A tenderer granting the request will not be required nor permitted to modify its tender.

2.16 **Format and Signing of Tender**

- 2.16.1 The Procuring entity shall prepare two copies of the tender, clearly marking each "ORIGINAL TENDER" and "COPY OF TENDER," as appropriate. In the event of any discrepancy between them, the original shall govern.
- 2.16.2 The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person or persons duly authorized to bind the tenderer to the contract. The latter authorization shall be indicated by written power-of-attorney accompanying the tender. All pages of the tender, except for unamended printed literature, shall be initialed by the person or persons signing the tender.

2.16.3 The tender shall have no interlineations, erasures, or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initialed by the person or persons signing the tender.

2.17 Sealing and Marking of Tenders

2.17.1 The Tenderer shall seal the original and each copy of the tender in separate envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” The envelopes shall then be sealed in an outer envelope.

2.17.2 The inner and outer envelopes shall:

(a) Be addressed to the Procuring entity at the address given in the Invitation to Tender:

(b) Bear, tender number and name in the Invitation for Tenders and the Words, “DO NOT OPEN BEFORE, *22nd November 2017 at 12 noon*”

2.17.3 The inner envelopes shall also indicate the name and address of the tenderer to enable the tender to be returned unopened in case it is declared “late”.

2.17.4 If the outer envelope is not sealed and marked as required by paragraph 2.17.2, the Procuring entity will assume no responsibility for the tender’s misplacement or premature opening.

2.18 Deadline for Submission of Tenders

2.18.1 Tenders must be received by the Procuring entity at the address specified under paragraph 2.17.2 no later than *22nd November 2017 at 12 noon*

2.18.2 The Procuring entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.6, in which case all rights and obligations of the Procuring entity and candidates previously subject to the deadline will therefore be subject to the deadline as extended

2.19 Modification and Withdrawal of Tenders

2.19.1 The tenderer may modify or withdraw its tender after the tender’s submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring Entity prior to the deadline prescribed for submission of tenders.

2.19.2 The Tenderer’s modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of paragraph 2.17. A withdrawal notice may also be sent by cable, telex but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.

2.19.3 No tender may be modified after the deadline for submission of tenders.

2.19.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity specified by the tenderer on the Tender Form. Withdrawal of a tender during this interval may result in the Tenderer’s forfeiture of its tender security, pursuant to paragraph 2.14.7

- 2.19.5 The procuring entity may at any time terminate procurement proceedings before contract award and shall not be liable to any person for the termination.
- 2.19.6 The procuring entity shall give prompt notice of the termination to the tenderers and on request give its reasons for termination within 14 days of receiving the request from any tenderer.

2.20 Opening of Tenders.

- 2.20.1 The Procuring entity will open all tenders in the presence of tenderers' representatives who choose to attend, on *22nd November 2017 at 12 noon* and in the location specified in the Invitation to Tender. The tenderers' representatives who are present shall sign a register evidencing their attendance
- 2.20.2 The tenderers' names, tender modifications or withdrawals, tender prices, discounts and the presence or absence of requisite tender security and such other details as the Procuring entity, at its discretion, may consider appropriate, will be announced at the opening.
- 2.20.3 The Procuring entity will prepare minutes of the tender opening.

2.21 Clarification of Tenders

- 2.21.1 To assist in the examination, evaluation and comparison of tenders the Procuring entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.
- 2.21.2 Any effort by the tenderer to influence the Procuring entity in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.22 Preliminary Examination

- 2.22.1 The Procuring entity will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.
- 2.22.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantify, the unit price shall prevail, and the total price shall be corrected. If the candidate does not accept the correction of the errors, its tender will be rejected, and its tender security forfeited. If there is a discrepancy between words and figures the amount in words will prevail
- 2.22.3 The Procuring entity may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation, provided such waiver does not prejudice or effect the relative ranking of any tenderer.

- 2.22.4 Prior to the detailed evaluation, pursuant to paragraph 2.23 the Procuring entity will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one, which conforms to all the terms and conditions of the tender documents without material deviations. The Procuring entity's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.
- 2.22.5 If a tender is not substantially responsive, it will be rejected by the Procuring entity and may not subsequently be made responsive by the tenderer by correction of the non conformity.

2.23 Conversion to Single Currency

- 2.23.1 Where other currencies are used, the procuring entity will convert these currencies to Kenya Shillings using the selling exchange rate on the rate of tender closing provided by the Central Bank of Kenya.

Evaluation and Comparison of Tenders

- 2.23.2 The Procuring entity will evaluate and compare the tenders which have been determined to be substantially responsive, pursuant to paragraph 2.22
- 2.23.3 The tender evaluation committee shall evaluate the tender within 30 days of the validity period from the date of opening the tender.
- 2.23.4 A tenderer who gives false information in the tender document about its qualification or who refuses to enter into a contract after notification of contract award shall be considered for debarment from participating in future public procurement.

2.24 Preference

- 2.24.1 Preference where allowed in the evaluation of tenders shall not exceed 15%

2.25 Contacting the Procuring entity

- 2.25.1 Subject to paragraph 2.21 no tenderer shall contact the Procuring entity on any matter related to its tender, from the time of the tender opening to the time the contract is awarded.
- 2.25.2 Any effort by a tenderer to influence the Procuring entity in its decisions on tender, evaluation, tender comparison, or contract award may result in the rejection of the Tenderer's tender.

2.26 Award of Contract

(a) Post-qualification

- 2.26.1 In the absence of pre-qualification, the Procuring entity will determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.
- 2.26.2 The determination will take into account the tenderer financial, technical, and production capabilities. It will be based upon an examination of the documentary

evidence of the tenderers qualifications submitted by the tenderer, pursuant to paragraph 2.12.3 as well as such other information as the Procuring entity deems necessary and appropriate.

- 2.26.3 An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

(b) **Award Criteria**

- 2.26.4 The Procuring entity will award the contract to the successful tenderer(s) whose tender has been determined to be substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

(c) **Procuring entity's Right to Vary quantities**

- 2.26.5 The Procuring entity reserves the right at the time of contract award to increase or decrease the quantity of goods originally specified in the Schedule of requirements without any change in unit price or other terms and conditions

(d) **Procuring entity's Right to Accept or Reject Any or All Tenders**

- 2.26.6 The Procuring entity reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the grounds for the Procuring entity's action

2.27 Notification of Award

- 2.27.1 Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.
- 2.27.2 The notification of award will constitute the formation of the Contract but will have to wait until the contract is finally signed by both parties
- 2.27.3 Upon the successful Tenderer's furnishing of the performance security pursuant to paragraph 2.28, the Procuring entity will promptly notify each unsuccessful Tenderer and will discharge its tender security, pursuant to paragraph 2.14

2.28 Signing of Contract

- 2.28.1 At the same time as the Procuring entity notifies the successful tenderer that its tender has been accepted, the Procuring entity will send the tenderer the Contract Form provided in the tender documents, incorporating all agreements between the parties.
- 2.28.2 The parties to the contract shall have it signed within 30 days from the date of notification of contract award unless there is an administrative review request.
- 2.28.3 Within thirty (30) days of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to the Procuring entity.

2.29 Performance Security

- 2.29.1 Within Thirty (30)days of the receipt of notification of award from the Procuring entity, the successful tenderer shall furnish the performance security in accordance with the Conditions of Contract, in the Performance Security Form provided in the tender documents, or in another form acceptable to the Procuring entity.
- 2.29.2 Failure of the successful tenderer to comply with the requirements of paragraph 2.27 or paragraph 2.28 shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security, in which event the Procuring entity may make the award to the next lowest evaluated Candidate or call for new tenders.

2.30 Corrupt or Fraudulent Practices

- 2.30.1 The Procuring entity requires that tenderers observe the highest standard of ethics during the procurement process and execution of contracts when used in the present regulations, the following terms are defined as follows;
- (i) “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - (ii) “fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring entity, and includes collusive practice among tenderer (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive the Procuring entity of the benefits of free and open competition;
- 2.30.2 The procuring entity will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- 2.30.3 Further a tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public procurement in Kenya.

Appendix to Instructions to Tenderers

Notes on the Appendix to the Instruction to Tenderers

1. The Appendix to instructions to tenderers is intended to assist the procuring entity in providing specific information in relation to the corresponding clause in the instructions to Tenderers included in Section II and has to be prepared for each specific procurement.
2. The procuring entity should specify in the appendix information and requirements specific to the circumstances of the procuring entity, the goods to be procured and the tender evaluation criteria that will apply to the tenders.
3. In preparing the Appendix the following aspects should be taken into consideration;

- (a) The information that specifies and complements provisions of Section II to be incorporated
- (b) Amendments and/or supplements if any, to provisions of Section II as necessitated by the circumstances of the goods to be procured to be also incorporated
4. Section II should remain unchanged and can only be amended through the Appendix.
5. Clauses to be included in this part must be consistent with the public procurement law and the regulations.

As per further instructions and other special conditions of contract
Appendix to Instructions to Tenderers

The following information regarding the particulars of the tender shall complement supplement or amend the provisions of the instructions to tenderers. Wherever there is a conflict between the provision of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers

INSTRUCTIONS TO TENDERERS REFERENCE	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
2.1.1	<i>All are eligible except for clause 2.1.2</i>

2.14.1	<i>Kshs 20,000=</i>
2.18.1	<i>22nd November 2017 at 12NOON</i>
2.29.1	<i>As in 2.18.1 above</i>
2.29.1	<i>From a reputable bank, insurance, or as per PPOA</i>

SECTION III: GENERAL CONDITIONS OF CONTRACT

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SECTION III - GENERAL CONDITIONS OF CONTRACT

3.1 Definitions

3.1.1 In this Contract, the following terms shall be interpreted as indicated:-

- (a) “The Contract” means the agreement entered into between the Procuring entity and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations
- (c) “The Goods” means all of the equipment, machinery, and/or other materials, which the tenderer is required to supply to the Procuring entity under the Contract.
- (d) “The Procuring entity” means the organization purchasing the Goods under this Contract.
- (e) “The Tenderer” means the individual or firm supplying the Goods under this Contract.

3.2 Application

3.2.1 These General Conditions shall apply in all Contracts made by the Procuring entity for the procurement installation and commissioning of equipment

3.3 Country of Origin

3.3.1 For purposes of this clause, “Origin” means the place where the Goods were mined, grown or produced.

3.3.2 The origin of Goods and Services is distinct from the nationality of the tenderer.

3.4 Standards

3.4.1 The Goods supplied under this Contract shall conform to the standards mentioned in the Technical Specifications.

3.5 Use of Contract Documents and Information

3.5.1 The tenderer shall not, without the Procuring entity’s prior written consent, disclose the Contract, or any provision therefore, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring entity in connection therewith, to any person other than a person employed by the tenderer in the performance of the Contract.

3.5.2 The tenderer shall not, without the Procuring entity’s prior written consent, make use of any document or information enumerated in paragraph 3.5.1 above

3.5.3 Any document, other than the Contract itself, enumerated in paragraph 3.5.1 shall remain the property of the Procuring entity and shall be returned (all copies) to the Procuring entity on completion of the Tenderer's performance under the Contract if so required by the Procuring entity

3.6 **Patent Rights**

3.6.1 The tenderer shall indemnify the Procuring entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof in the Procuring entity's country

3.7 **Performance Security**

3.7.1 Within thirty (30) days of receipt of the notification of Contract award, the successful tenderer shall furnish to the Procuring entity the performance security in the amount specified in Special Conditions of Contract.

3.7.2 The proceeds of the performance security shall be payable to the Procuring entity as compensation for any loss resulting from the Tenderer's failure to complete its obligations under the Contract.

3.7.3 The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring entity and shall be in the form of a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in Kenya or abroad, acceptable to the Procuring entity, in the form provided in the tender documents.

3.7.4 The performance security will be discharged by the Procuring entity and returned to the Candidate not later than thirty (30) days following the date of completion of the Tenderer's performance obligations under the Contract, including any warranty obligations, under the Contract

3.8 **Inspection and Tests**

3.8.1 The Procuring entity or its representative shall have the right to inspect and/or to test the goods to confirm their conformity to the Contract specifications. The Procuring entity shall notify the tenderer in writing in a timely manner, of the identity of any representatives retained for these purposes.

3.8.2 The inspections and tests may be conducted in the premises of the tenderer or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the tenderer or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Procuring entity.

3.8.3 Should any inspected or tested goods fail to conform to the Specifications, the Procuring entity may reject the equipment, and the tenderer shall either replace the rejected equipment or make alterations necessary to make specification requirements free of costs to the Procuring entity.

3.8.4 The Procuring entity's right to inspect, test and where necessary, reject the goods after the Goods' arrival shall in no way be limited or waived by reason of the equipment having previously been inspected, tested and passed by the Procuring entity or its representative prior to the equipment delivery.

3.8.5 Nothing in paragraph 3.8 shall in any way release the tenderer from any warranty or other obligations under this Contract.

3.9 Packing

3.9.1 The tenderer shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.

3.9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract

3.10 Delivery and Documents

3.10.1 Delivery of the Goods shall be made by the tenderer in accordance with the terms specified by Procuring entity in its Schedule of Requirements and the Special Conditions of Contract

3.11 Insurance

3.11.1 The Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacturer or acquisition, transportation, storage, and delivery in the manner specified in the Special conditions of contract.

3.12 Payment

3.12.1 The method and conditions of payment to be made to the tenderer under this Contract shall be specified in Special Conditions of Contract

3.12.2 Payments shall be made promptly by the Procuring entity as specified in the contract

3.13 Prices

3.13.1 Prices charged by the tenderer for goods delivered and services performed under the Contract shall not, with the exception of any price adjustments authorized in Special Conditions of Contract, vary from the prices by the tenderer in its tender.

3.13.2 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

3.13.3 Where contract price variation is allowed, the variation shall not exceed 10% of the original contract price.

3.13.4 Price variation request shall be processed by the procuring entity within 30 days of receiving the request.

3.14. Assignment

3.14.1 The tenderer shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring entity's prior written consent

3.15 Subcontracts

3.15.1 The tenderer shall notify the Procuring entity in writing of all subcontracts awarded under this Contract if not already specified in the tender. Such notification, in the original tender or later, shall not relieve the tenderer from any liability or obligation under the Contract

3.16 Termination for default

3.16.1 The Procuring entity may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the tenderer, terminate this Contract in whole or in part

- (a) if the tenderer fails to deliver any or all of the goods within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring entity
- (b) if the tenderer fails to perform any other obligation(s) under the Contract
- (c) if the tenderer, in the judgment of the Procuring entity has engaged in corrupt or fraudulent practices in competing for or in executing the Contract

3.16.2 In the event the Procuring entity terminates the Contract in whole or in part, it may procure, upon such terms and in such manner as it deems appropriate, equipment similar to those undelivered, and the tenderer shall be liable to the Procuring entity for any excess costs for such similar goods.

3.17 Liquidated Damages

3.17.1. If the tenderer fails to deliver any or all of the goods within the period(s) specified in the contract, the procuring entity shall, without prejudice to its other remedies under the contract, deduct from the contract prices liquidated damages sum equivalent to 0.5% of the delivered price of the delayed items up to a maximum deduction of 10% of the delayed goods. After this the tenderer may consider termination of the contract.

3.18 Resolution of Disputes

3.18.1 The procuring entity and the tenderer shall make every effort to resolve amicably by direct informal negotiation and disagreement or dispute arising between them under or in connection with the contract

3.18.2 If, after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute, either party may require adjudication in an agreed national or international forum, and/or international arbitration.

3.19 Language and Law

3.19.1 The language of the contract and the law governing the contract shall be English language and the Laws of Kenya respectively unless otherwise stated.

3.20 Force Majeure

3.20.1 The tenderer shall not be liable for forfeiture of its performance security or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

SECTION IV - SPECIAL CONDITIONS OF CONTRACT

Notes on Special Conditions of Contract

The clauses in this section are intended to assist the procuring entity in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract.

The provisions of Section IV complement the General Conditions of Contract included in Section III, specifying contractual requirements linked to the special circumstances of the procuring entity and the goods being procured. In preparing Section IV, the following aspects should be taken into consideration.

- (a) Information that complement provisions of Section III must be incorporated and
 - (b) Amendments and/or supplements to provisions of Section III, as necessitated by the circumstances of the goods being procured must also be incorporated.

SECTION IV - SPECIAL CONDITIONS OF CONTRACT

- 4.1. Special Conditions of Contract shall supplement the General Conditions of Contract (GCC). Whenever there is a conflict, between the GCC and the Special Condition of contract (SCC), the provisions of the SCC herein shall prevail over these in the GCC.
- 4.2. Special conditions of contract as relates to the GCC

REFERENCE OF GCC	SPECIAL CONDITIONS OF CONTRACT
3.7.1	KSHS 20,000= in form of Bankers cheque or A bank guarantee
3.12.1	Payments will be made on monthly basis against deliveries received duly certified by the user as the right goods.
3.18.1	As per General conditions of contract
	Any variations in this contract will be executed upon mutual agreement by both parties
3.10	a) Goods will be ordered in quantities as and when required. b) Goods will be inspected by the inspection & acceptance committee before being received in the stores

Further instructions and other special conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract.

1. No tender document will be accepted after the official closing date/time stated in the tender document.
2. Bulky documents that do not fit into the tender box will be inspected, registered and received at the office of the supply chain management for safe custody.
3. The standard Tender documents should be completed as provided. Any additional pages used by the tenderer should be paged/marked and added as appendix only.
4. Bid evaluation will include
 - i) Preliminary evaluation based on tender requirements and instructions.
 - ii) Detailed technical evaluation
 - iii) Commercial evaluation
 - iv) Award to the lowest responsive evaluated bidder
 - v) Duly labeled Samples requested should be delivered to supply chain management office within three days
5. The unit prices quoted **Must** be in Kenya Shillings.
6. **Tenderers will be required to Provide copies of valid Certificates of Registration/incorporation of company, tax compliance, single business permit , License from the pharmacy and poisons Board from and PIN**
7. Tenderers **Must** duly complete, stamp and sign the form S33 (confidential business questionnaire) Form of Tender, Price Schedule and Schedule of Requirements.
8. All contracts shall be framework type and quantities will be as and when required
9. The bidders **Must** state their payment terms including the credit period.
10. Successful tenderers will be required to give a performance security of **KSHS20,000/=**
11. All the firms to supply and deliver drugs and the drugs **Must** be registered with the pharmacy and poisons board.
12. The bidders are required to provide evidence of **financial capability** (both audited accounts and bank statement) to execute the contract.
13. Successful bidders will be expected to deliver within **7 Days** on receipt of LPO/LSO or other instructions acceptable to both parties.
14. The Hospital reserves the right to reject any tender without disclosing the reasons and it is not bound to the lowest bid in all cases.

N.B

Any bidder who does not fill the unit as indicated in the schedule of requirements will be disqualified

SECTION V - TECHNICAL SPECIFICATIONS

5.1 General

- 5.1.1 These specifications describe the requirements for goods. Tenderers are requested to submit with their offers the detailed specifications, drawings, catalogues, etc for the products they intend to supply
- 5.1.2 Tenderers must indicate on the specifications sheets whether the equipment offered comply with each specified requirement.
- 5.1.3 All the dimensions and capacities of the equipment to be supplied shall not be less than those required in these specifications. Deviations from the basic requirements, if any shall be explained in detail in writing with the offer, with supporting data such as calculation

sheets, etc. The procuring entity reserves the right to reject the products, if such deviations shall be found critical to the use and operation of the products.

5.1.4 The tenderers are requested to present information along with their offers as follows:

- (i) Shortest possible delivery period of each product
- (ii) Information on proper representative and/or workshop for back-up service/repair and maintenance including their names and addresses.

5.2 PARTICULARS

[Text of Technical Specifications to be inserted in the tender documents by the Procuring entity, as applicable]

As per schedule of requirements

SECTION VI - SCHEDULE OF REQUIREMENTS

	Drug Name	Description	Unit	QTY	UNIT PRICE ORIGINAL DRUG	UNIT PRICE GENERIC DRUG	BRAND/ COUNTRY OF ORIGIN
ANAESTHETICS(LOCAL AND GENERAL ANAESTHETICS, PRE-OPERATIVE AND SEDATION MEDICATION							
1	atracurium 10mg injection	amp	1	AWR			
2	Atropine 1mg/ml injection	amp	1	"			
3	bupivacaine 0.5% injection (plain)	amps	1	"			
4	Bupivacaine 0.5% with dextrose injection (heavy) -Heavy Marcaine	amps	1	"			
5	Chloral hydrate 143.3mg/5ml suspension	bottle	1	"			
6	Ephedrine 30mg/ml injection	amps	1	"			
7	Ethyl Chloride spray 100ml	pc	1	"			
8	Fentanyl 0.05mg/ml injection	amps	1	"			
9	Halothane inhalation 250ml	bottle	1	"			
10	isoflurane inhalation 250ml	bottle	1	"			
11	Ketamine50mg/ml injection	vial	1	"			
12	Lignocaine 2% injection - 30ml	vial	1	"			
13	Lignocaine Hcl 10% topical solution (spray)	pc	1	"			
14	midazolam 5mg/5ml injection	amps	1	"			
15	Neostigmine Metilsulfate 2.5mg/ml injection	amps	1	"			
16	Pancuronium bromide 2mg/ml injection	amps	1	"			
17	Propofol 1% 10mg/ml injection	vial	1	"			
18	Remifentanil 1mg powder for reconstitution	vial	1	"			
19	Suxamethonium chloride 50mg/ml injection	amps	1	"			
20	thiopentone 500mg injection	vials	1	"			
21	Xylocaine spray 10% 50ml	pc	1	"			

ANALGESICS,ANTIPYRETICS,NON-STEROIDAL ANTI-INFLAMMATORY MEDICINES					
1	Aceclofenac + Paracetamol tablet	tabs	1		
2	aceclofenac 100mg tablets	tabs	1	"	
3	Analgesic gel with diclofenac	tubes	1	"	
4	asprin 300mg tablets	tabs	1	"	
5	codeine phosphate 30mg tablets	tabs	1	"	
6	DF 118mg tablets - Dihydrocodeine	tabs	1	"	
7	diclofenac 50mg tablets	tabs	1	"	
8	diclofenac 75mg injection	amp	1	"	
9	diclofenac suppositories - 100mg	pc	1	"	
10	diclofenac suppositories - 25mg	pc	1	"	
11	Etofenamete - rheumadenk gel	tubes	1	"	
12	ibuprofen 200mg tablets	tabs	1	"	
13	Ibuprofen susp 100mg/5ml - 100ml	bottle	1	"	
14	Lidocaine 5% with Phenylephrine 0.5% nasal spray	pc	1	"	
15	Meloxicam 15mg tabs	tabs	1	"	
16	meloxicam 7.5mg tablets	tabs	1	"	
17	Morphine 10mg/ml injection	amps	1	"	
18	Morphine 30mg/ml injection	amps	1	"	
19	Myolgin (chlorzoxazone/paracetamol) capsules	caps	1	"	
20	paracetamol 120mg/5ml suspension 100ml	bottle	1	"	
21	Paracetamol 125mg suppositories	pc	1	"	
22	Paracetamol 150mg/ml infusion	vial	1	"	
23	paracetamol 250mg suppositories	pc	1	"	
24	paracetamol 500mg tablets	tabs	1	"	
25	Paracetamol 500mg/Codeine 30mg Tablets	tabs	1	"	
26	paracetamol suspension 5lt	5lt bottle	1	"	
27	Paracetamol/Codeine suspension	bottle	1	"	
28	Pethidine 100mg injection	amps	1	"	
29	Pethidine 50mg injection	amps	1	"	
30	Topical Analgesic cream with diclofenac	tubes	1	"	
31	Tramadol 100mg/2ml injection	amps	1	"	
32	Tramadol 50mg caps	caps	1	"	
ANTIALLERGICS AND MEDICINES USED IN ANAPHYLAXIS					
1	adrenaline injection	amp	1	"	
2	cetirizine 10mg tablets	tabs	1	"	
3	cetirizine 5mg/5ml suspension 60ml	bottle	1	"	
4	chlpheniramine 2mg/5ml suspension - 100ml	bottle	1	"	
5	chlpheniramine 4mg tablets	tabs	1	"	
6	chlpheniramine 5lt suspension	5lt bottle	1	"	

7	chlorpheniramine 10mg/ml injection	amps	1	"			
8	dexamethasone 0.5mg tablets	tabs	1	"			
9	Dexamethasone 4mg/ml injection	amp	1	"			
10	Fexofenadine 120mg tablets	tabs	1	"			
11	Hydrocortisone 5mg tablets	tabs	1	"			
12	hydrocortisone injection	vial	1	"			
13	Norepinephrine 2mg/ml injection	vial	1	"			
14	prednisolone 5mg tablets	tabs	1	"			
15	Promethazine 25mg injection	amps	1	"			
16	promethazine 25mg tablets	tabs	1	"			
17	Promethazine 5mg/5ml susp	bottle	1	"			
ANTIDOTES AND OTHER SUBSTANCES USED IN POISONING							
1	Acetylcysteine 200mg/ml injection	amps	1	"			
2	Activated charcoal tablets	tabs	1	"			
3	Ethanol 100% - absolute alcohol 5lts - pharmaceutical grade	5 lts bottle	1	"			
4	Naloxone 400 micrograms/ml injection	amps	1	"			
5	pralidoxime mesylate injection 1gm	amps	1	"			
6	Protamine Sulphate 10mg/ml injection	vial	1	"			
ANTI-INFECTIVES MEDICINES							
1	5-Fluorouracil 250mg injection	vial	1	"			
2	5-Fluorouracil 500mg injection	vial	1	"			
3	Acyclovir 250mg injection	amps	1	"			
4	Acyclovir 400mg tablet	tabs	1	"			
5	AL tablets - 18's	tabs	1	"			
6	AL tablets - 24's	tabs	1	"			
7	AL tablets -6's	tabs	1	"			
8	AL tablets-12's	tabs	1	"			
9	Albendazole 200mg suspension	bottle	1	"			
10	albendazole 400mg tablets	tabs	1	"			
11	Amikacin 100mg injection	vial	1	"			
12	amikacin 500mg injection	vial	1	"			
13	aminosidine suspension	bottle	1	"			
14	Aminosidine 250mg tablets	tabs	1	"			
15	amoxicillin 125mg/5ml suspension	bottle		"			
16	amoxicillin 250mg capsules - blister pack	caps	1	"			
17	amoxicillin/clavulanic acid 1.2gm injection	vial	1	"			
18	amoxicillin/Clavulanic acid 228mg/5ml suspension	bottle	1	"			
19	amoxicillin/Clavulanic acid 375mg tablets	tabs	1	"			
20	amoxicillin/clavulanic acid 600mg injection	vial	1	"			
21	Amoxicillin/clavulanic acid 625mg tablets	tabs	1	"			
22	Amoxiclav 156mg/5ml suspension	bottle	1	"			
23	amoxiclav 312mg/5ml suspension	bottle	1	"			
24	Amphotericin B 50mg injection	vial	1	"			
25	ampicillin 250mg injection	vial	1	"			
26	Ampicillin/Cloxacillin 250mg suspension	bottle	1	"			
27	Ampicillin/Cloxacillin 500mg caps	caps	1	"			

28	Antiseptic mouth wash- povidone/iodine 1%	bottle	1	"			
29	artesanate injection 60mg	vial	1	"			
30	azithromycin 250mg tablets	tabs	1	"			
31	azithromycin 500mg tablets	tabs	1	"			
32	Azithromycin Oral Suspension USP200mg/5ml	susp	1	"			
33	Benzathine 2.4MU injection	vial	1	"			
34	benzylpenicillin 1MU injection	vial	1	"			
35	benzylpenicillin 5MU injection	vial	1	"			
36	Cefadroxil 125mg/5ml suspension	bottle	1	"			
37	Cefixime suspension	bottle	1	"			
38	ceftazidime 1gm injection	vials	1	"			
39	ceftazidime 2gm injection	vials	1	"			
40	ceftriaxone 1gm injection	vial	1	"			
41	ceftriaxone 250mg injection	vial	1	"			
42	cefuroxime 250mg tablets	tabs	1	"			
43	cefuroxime 500mg tablets	tabs	1	"			
44	cefuroxime 750mg injection	vial	1	"			
45	Cefuroxime Axetil 125mg/5ml, 100ml	bottle	1	"			
46	Chloramphenicol 250mg caps	caps	1				
47	Chloramphenicol 5% ear drops	pc	1	"			
48	Chloramphenicol Inj 1g, vial	vial	1	"			
49	Chlorhexidine Gluconate 0.2% mouthwash	bottle	1	"			
50	ciprofloxacin 250mg tablets	tabs	1	"			
51	Ciprofloxacin 2mg/ml injection	amp	1	"			
52	Ciprofloxacin tablets 500mg	tabs	1	"			
53	clarithromycin 250mg tablets	tabs	1	"			
54	Clarithromycin 500mg tabs	tabs	1	"			
55	Clarithromycin suspension	bottles	1	"			
56	Clindamycin 150mg injection	amps	1	"			
57	Clindamycin 300mg capsules	caps	1	"			
58	cotrimoxazole 240mg/5ml susp	bottles	1	"			
59	cotrimoxazole 480mg tablets	tabs	1	"			
60	cotrimoxazole injection	amps	1	"			
61	Dapsone 100mg tablets	tabs	1	"			
62	Dihydroartemisinin/Piperaquine 40mg/320mg tabs	tabs	1	"			
63	Doxycycline 100mg capsules	caps	1	"			
64	erythromycin 125mg/5ml susp	bottle	1	"			
65	Erythromycin 500mg tablets	tabs	1	"			
66	Flucloxacillin 125mg/5ml susp	bottle	1	"			
67	flucloxacillin 250mg capsules	caps	1	"			
68	Flucloxacillin 250mg injection	vials	1	"			
69	Flucloxacillin 500mg caps	caps	1	"			
70	Flucloxacillin 500mg injection	vials	1	"			
71	Flucloxacillin/Amoxicillin 250mg/5ml suspension	bottle	1	"			

72	Flucloxacillin/Amoxicillin capsules	caps	1	"			
73	Fluconazole 200mg tablets	tabs	1	"			
74	Fluconazole 2mg/ml injection	vials	1	"			
75	Fluconazole 50mg/5ml dry suspension	bottle	1	"			
76	gentamicin 40mg injection - paed	amps	1	"			
77	Gentamicin 80mg injection - adults	amps	1	"			
78	Gentamycin 0.3%/ Dexamethasone 0.1% eye drops	pc	1	"			
79	griseofulvin tablets 125mg	tabs	1	"			
80	griseofulvin tablets 250mg	tabs	1	"			
81	griseofulvin tablets 500mg	tabs	1	"			
82	Ketoconazole 200mg tablets	tabs	1	"			
83	levofloxacin 500mg tablets	tabs	1	"			
84	Linezolid 600mg tabs	tabs	1	"			
85	Meropenem 1gm injection	vial	1	"			
86	metronidazole 100mg/5ml susp - 100ml	bottle	1	"			
87	metronidazole 200mg tablets	tabs	1	"			
88	Metronidazole Inj 5mg/ml x100ml	bottle	1	"			
89	Miconazole 20mg/gm oral gel	tubes	1	"			
90	neonatal Ampicillin-cloxacillin suspension	bottle	1	"			
91	nitrofurantoin 100mg tablets	tabs	1	"			
92	norfloxacin 400mg tablets	tabs	1	"			
93	Nystatin oral drops 100,000 IU/ml	bottle	1	"			
94	Ofloxacin 200mg tablets	tabs	1	"			
95	ofloxacin 400mg tablets	tabs	1	"			
96	praziquantel 600mg tablets	tabs	1	"			
97	Proguanil 100mg tablets	tabs	1	"			
98	quinine 300mg tablets	tabs	1	"			
99	Quinine injection 600mg	amps	1	"			
100	Sulfasalazine 500mg tabs	tabs	1	"			
101	Sulphadoxine Pyrimethamine 500mg/25mg tabs	tabs	1	"			
102	Sulphamethoxazole + Trimethoprim (80+16 mg/ml) injection	amps	1	"			
103	Terbinafine 250mg tablet	tabs	1	"			
104	tinidazole 500mg tablets	tabs	1	"			
105	vancomycin 500mg injection	vials	1	"			
MEDICINES AFFECTING THE BLOOD							
1	Enoxaparin 100mg/ml injection	amps	1	"			
2	Erythropoietin inj	vials	1	"			
3	Ferrous Sulphate 200mg tablets	tabs	1	"			
4	Ferrous-Folic acid tablets	tabs	1	"			
5	folic acid 5mg tablets	tabs	1	"			
6	Hematinic capsules(ferrous,folic,Vitamin B12)	caps	1	"			
7	hematinic suspension(ferrous,folic,vitamin B12) - 180ml	bottle	1	"			

8	Hemolok solution	bottle		"			
9	heparin 5,000 IU/ml injection	vial	1	"			
10	Iron sucrose 20mg/ml injection	vial	1	"			
11	tranexamic 500mg capsules	caps	1	"			
12	Tranexamic Acid 250mg caps	caps	1	"			
13	tranexamic acid injection 500mg	amps	1	"			
14	warfarin 1mg tabs	tabs	1	"			
15	warfarin 3mg tabs	tabs	1	"			
16	warfarin 5mg tablets	tabs	1	"			
17	Streptokinase 100,000 units injection	vial	1	"			

CENTRAL NERVOUS SYSTEM MEDICINES

1	amitryptilline 25mg tablets	tabs	1	"			
2	Benzhexol 5mg tablets	tabs	1	"			
3	betahistine 8mg tablets	tabs	1	"			
4	bromazepam 1.5mg tablets	tabs	1	"			
5	Bromazepam 3mg tabs	tabs	1	"			
6	carbamazepine 100mg/5ml suspension	bottle	1	"			
7	carbamazepine 200mg tablets	tabs	1	"			
8	Chlompromazine 100mg tablets	tabs	1	"			
9	chlompromazine 25mg tablets	tabs	1	"			
10	Chlompromazine 25mg/ml injection	amps	1	"			
11	Citalopram hydrobromide 20mg tablets	tabs	1	"			
12	Diazepam 5mg tabs	tabs	1	"			
13	Diazepam injection 5mg/ml	amp	1	"			
14	Diazepam suppositories	pc	1	"			
15	donecept 5mg tablets	tabs	1	"			
16	ethosuximide 250mg tabs	tabs	1	"			
17	Gabapentin 100mg capsules	caps	1	"			
18	gabapentin 75mg capsules	caps	1	"			
19	Imipramine 25mg tabs	tabs	1	"			
20	lamotrigine 100mg tablets	tabs	1	"			
21	Lamotrigine 200mg tablets	tabs	1	"			
22	Melitracen 10mg+ Flupenthixol Hydrochloride 0.5mg tablets	tabs	1	"			
23	phenobarbitone 30mg tablets	tabs	1	"			
24	Phenobarbitone 60mg/ml injection	amps	1	"			
25	phenytoin 100mg tablets	tabs	1	"			
				"			
26	phenytoin 250mg injection	amps	1	"			
27	phenytoin 50mg tablets	tabs	1	"			
28	pregabalin 75mg capsules	caps	1	"			
29	quetipine 50mg tablets	tabs	1	"			
30	sodium valproate suspension	bottle	1	"			
31	Sodium Valproate -Valproic acid 100mg tabs	tabs	1	"			
32	Sodium Valproate -Valproic acid 500mg tabs	tabs	1	"			
33	Zuclopenthixol acetate 50mg/ml injection	amps	1	"			

34	Zuclopenthixol decanote 200mg/ml depot	amps	1	"			
CARDIOVASCULAR SYSTEM MEDICINES							
1	acetazolamide 250mg tablets	tabs	1	"			
2	Amiodarone 200mg tabs	tabs	1	"			
3	amiodarone injection 150mg	amp	1	"			
4	Amlodipine 10mg tablets	tabs	1	"			
5	amlodipine 5mg tablets	tabs	1	"			
6	Amlodipine/Losartan 5mg/50mg tabs	tabs	1	"			
7	artovastatin 10mg tablets	tabs	1	"			
8	artovastatin 20mg tablets	tabs	1	"			
9	asprin 75mg tablets	tabs	1	"			
10	atenolol 50mg tablets	tabs	1	"			
11	Candesartan +HCTZ (16/12.5mg) tablets		1	"			
12	captopril 25mg tabs	tabs	1	"			
13	carvedilol 12.5mg tablets	tabs	1	"			
14	carvedilol 25mg tablets	tabs	1	"			
15	carvedilol 6.25mg tablets	tabs	1	"			
16	Clopidogrel 75mg tab	tabs	1	"			
17	Digoxin 0.25mg tablets	tabs	1	"			
18	digoxin 250 micrograms/ml injection	amps	1	"			
19	Dobutamine 250mg/20ml injection	amp	1	"			
20	Dopamine 200mg/5ml injection	amp	1	"			
21	Enalapril 5mg tablets	tabs	1	"			
22	Enalapril/ Hydrochlorthiazide 20mg/12.5mg tabs	tabs	1	"			
23	Flumazenil 100ug/ml injection	amps	1	"			
24	Fluoxetine 20mg tabs	tabs	1	"			
25	Flupenthixol decanoate 20mg/ml injection	amps	1	"			
26	Fluphenazine 25mg/ml injection (deconoate or enanthate)	amps	1	"			
27	Furosemide 10mg/ml injection	amps	1	"			
28	furosemide 40mg tablets	tabs	1	"			
29	Glyceryl Trinitrate 0.5mg tabs	tabs	1	"			
30	Glyceryl Trinitrate spray	pc	1	"			
31	Haloperidol 5mg tablets	tabs	1	"			
32	Haloperidol 5mg/ml injection	bottle	1	"			
33	hydralazine 20mg/2ml injection	amps	1	"			
34	Hydralazine 25mg tablets	tabs	1	"			
35	Hydrochlorothiazide 50mg tabs	tabs	1	"			
36	Isoprenaline Hcl 1mg/ml injection	amps	1	"			
37	Isosorbide Dinitrate 10mg tabs	tabs	1	"			
38	losartan 50mg tablets	tabs	1	"			
39	Losartan/Hydrochlorthiazide 50mg/12.5mg tabs	tabs	1	"			
40	magnesium sulphate 500mg/ml injection(50%)	amps	1	"			
41	Methyldopa 250mg tablets	tabs	1	"			
42	moduretic tablets	tabs	1	"			

43	nifedipine 20mg tablets	tabs	1	"			
44	Nimodipine 30mg tab	tabs	1	"			
45	Propranolol 1mg/ml injection	amps	1	"			
46	Propranolol 40mg tablets	tabs	1	"			
47	sodium Nitroprusside 10mg/ml infusion	amps	1	"			
48	spironolactone(Aldactone) 25mg tabs	tabs	48	„	tabs		
DENTAL ITEMS							
1	lignocaine HCL 2% + Adrenaline 1:800,000 dental cartridges	vial	1	"			
2	Lignocaine Hcl 2% without Adrenaline dental cartridges	vial	1	"			
3	Dental amalgam capsules F1 Pkt of 50	pkt	1				
4	Dental amalgam capsules F2 Pkt of 50	Pkt	1				
5	Dental amalgam capsules F3 pkt of 50	Pkt	1				
6	Composite kit with all shades +etchant and bond	Kits	1				
7	Flowable composite all shades	Syringes	1				
8	Pits and fissure sealant(utradent)	Syringes	1				
	Opague white composite(ruby excellence) or Equivalent	Syringes	1				
9	Kalzinol(Zinc oxide/eugenol) podwer liquid	Bottle	1				
10	Zinc phosphate cement (powder and liquid)	Bottle	1				
11	Dycal paste catalyst/base	kits	1				
12	Non setting calcium hydroxide paste	syringes	1				
13	Composite bonding agent	syringe	1				
14	Echant	syringes	1				
15	Glassionomer cement (high strength posterior) Powder and liquid	bottles	1				
16	Root canal sealant tubliseal	tubes	1				
17	Endosol 5 ml	bottle	1				
18	Cold mould seal	litres	1				
19	Pumice	kgs	1				
20	Heat cure liquid	bottle	1				
21	Heat cure powder	bottle	1				
22	Cold cure powder	bottle	1				
23	Cold cure liquid	bottle	1				
24	Special tray material powder	bottle	1				
25	Special tray material liquid	bottle	1				
26	Alginate(Chromatic 3 ms (regular set)	pkt	1				
27	Orthodontic powder	bottle	1				
28	Orthodontic liquid	bottle	1				
29	Cynocrylate/super media	pc	1				
30	In lay wax for crown	Pc	1				
31	Sprue wax	pc	1				
32	Cervical wax	pc	1				
33	Green stick	box	1				
34	Plaster of paris	kgs	1				
35	Dental stone	kgs	1				

35	Secondary impression material (base +catalyst)	box	1				
36	Modelling wax	box	1				
37	Temporal filling material cavit	bottle	1				
38	Hand piece lubricating oil	tin	1				

INSULINS AND OTHER ANTIDIABETIC AGENTS

1	Glibenclamide 5mg tablets	tabs	1	"			
2	glimepiride 1mg tablets	tabs	1	"			
3	insulin mixtard 70/30 100IU/ml injection	vial	1	"			
4	insulin soluble 100 IU/ml injection	vial	1	"			
5	Metformin 500mg tablets	tabs	1	"			
6	metformin 850mg tablets	tabs	1	"			

DISINFECTANTS AND ANTISEPTICS

1	chlorhexidine gluconate solution 4% for dilution	5lt bottle	1	"			
2	chlorhexidine gluconate solution 5% for dilution	5lt bottle	1	"			
3	Ethanol 70% denatured solution	5lt bottle	1	"			
4	Hydrogen peroxide solution	5lt bottle	1	"			
5	Lugos iodine solution	bottle	1	"			
6	methylated spirit	5lt bottle	1	"			
7	opsite spray	pcs	1	"			
8	povidone- iodine 1lt solution	bottle	1	"			
9	povidone- iodine 5lts solution	5lt bottle	1	"			
10	Povidone Iodine 7.5% solution for theatre use only	bottle	1	"			
11	povidone-iodine 500ml solution	bottle	1	"			
12	sodium hypochlorite solution 4-6% 5L	5 lts bottle	1	"			
13	surgical spirit 5lts	5lt bottle	1	"			

DISEASE MODIFYING AGENTS IN RHEUMATOID DISORDERS(DMARDS) AND AGENTS FOR GOUT TREATMENT

1	Azathioprine tablets 50mg	tabs	1	"			
2	hydroxychloroquine 200mg tablets	tabs	1	"			
3	methotrexate 2.5mg tablets	tabs	1	"			
4	Allopurinol 100mg tabs	tabs	1	"			
5	allopurinol 300mg tablets	tabs	1	"			
6	Colchicine 500mcg tabs	tabs	1	"			

OPHTHALMOLOGICAL AND EAR, NOSE AND OROPHARYNX PREPARATIONS

1	Acyclovir 3% eye ointment	tubes	1	"			
2	Arachis/Chlorbutol/Paradichlorobenzene 57mg/5mg/2mg ear drops	pc	1	"			
3	Artificial tears eye drops - hypromellose 0.7% eye drops	pc	1	"			
4	atropine 1% eye drops	pc	1	"			

5	Boric acid 2% ear drops	pc	1	"			
6	Budesonide 32ug/50ug/100ug/dose nasal spray	pc	1	"			
7	Chloramphenicol 0.5% - Dexamethasone 0.1% eyedrops	pc	1	"			
8	Ciprofloxacin / Dexamethasone 0.1%, 0.3% ear/eye drops	pc	1	"			
9	Ciprofloxacin eye/ear drops	pc	1	"			
10	Clotrimazole 1% ear drops	pc	1	"			
11	Cyclopentolate 1% drops	bottle	1	"			
12	Dexamethasone eye drops	pc	1	"			
13	Dexamethasone eye ointment	pc	1	"			
14	Dexamethasone- gentamicin eye dropS	Pc	1	"			
15	Dexamethasone/Neomycin eye drops	pc	1	"			
16	Docusate Sodium 0.5% ear drops	pc	1	"			
17	Econazole 2% eye drops	pc	1	"			
18	Ephedrine 1% nasal drops	pc	1	"			
19	Flumetasone/ Clioquinol 0.2g/10mg ear drops	pc	1	"			
20	Fluorescein Na+ strips/solution 20%	bottle	1	"			
21	Fluorometholone 0.1% drops	bottle	1	"			
22	Fluticasone furoate Aqueous nasal spray 27.5mcg/120D	pc	1	"			
23	Gentamicin 0.3% ear/ eye drops	pc	1	"			
24	Hydrocortisone eye drops	pc	1	"			
25	hydrocortisone/oxytetracycline/polymixin B 5mg/10mg/10,000IU eye drops	pc	1	"			
26	Ketorolac Tromethamine 0.5% eye drops	pc	1	"			
27	Liquid paraffin nasal drops	pc	1	"			
28	Mometasone Furoate 50mcg nasal spray	canister	1	"			
29	Neomycin 3.5mg/g/Polymixin B 600 I.U/ Dexamethasone 1% eye drops	pc	1	"			
30	Normal saline 0.9% nasal drops	pc	1	"			
31	ofloxacin eye drops 0.3%	pc	1	"			
32	oxymetazoline 0.05% nasal drops	pc	1	"			
33	Pilocarpine 2% drops	pc	1	"			
34	Prednisolone 0.5 % eye drops	pc	1	"			
35	Sodium Chromoglycate 2% eye drops	pc	1	"			
36	spersallergy eye drops	pc	1	"			
37	Tetracaine 0.5% drops	pc	1	"			
38	Tetracycline eye 1% ointment	tubes	1	"			
39	Timolol 0.5% eye drops	pc	1	"			
40	tobramycin eye drops	pc	1	"			
41	Tropicamide 1% drops	pc	1	"			
42	Xylometazoline 0.05/0.1% nasal drops	pc	1	"			
GASTROINTESTINAL MEDICINES							
1	antacid suspension - 180ml	bottle	1	"			
2	Antacid tablets	tabs	1	"			

3	anusol (antihaemorroid)cream	tubes	1	"			
4	Anusol (antihaemorroid) suppositories	pc	1	"			
5	bisacodyl 5mg tablets	tabs	1	"			
6	Cinnarizine 25mg tablets	tabs	1	"			
7	cyclopam - Dicyclomide/simethicone suspension	bottle	1	"			
8	daflon 500mg tablets	tabs	1	"			
9	domperidone 5mg/5mlsuspension	bottle	1	"			
10	Dutasteride - 0.5mg tablets	tabs	1	"			
11	Enema (phosphate/Sodium citrate)	pc	1	"			
12	Esomeprazole 10mg granules	caps	1	"			
13	esomeprazole 20mg caps	caps	1	"			
14	esomeprazole 40mg capsules	caps	1	"			
15	Glycerine suppositories 1 g (pediatric)	pc	1	"			
16	Hyoscine Butylbromide 10mg tabs	tabs	1	"			
17	Hyoscine Butylbromide 10mg/ml injection	amps	1	"			
18	Lactulose 67g/100ml liquid	bottle	1	"			
19	loperamide 2mg capsules	caps	1	"			
20	Metoclopramide 10mg injection	amps	1	"			
21	metoclopramide 10mg tablets	tabs	1	"			
22	omeprazole 20mg capsules	caps	1	"			
23	Omeprazole 20mg with sodium Bicarbonate caps	caps	1	"			
24	Omeprazole 40mg/10ml injection	vial	1	"			
25	Ondansetron 4mg tablets	tabs	1	"			
26	ondansetron 4mg/ml injection	amps	1	"			
27	Oral rehydration salts	satchets	1	"			
28	Ranitidine 150mg tabs	tabs	1	"			
29	Ranitidine 25mg/ml injection	amps	1	"			
30	Tamsulosin - Tamsulin 0.4mg tablets	tabs	1	"			
31	zinc sulphate 20mg tablets	tabs	1	"			
HORMONES AND OTHER ENDOCRINE MEDICINES							
1	Bromocriptine 2.5mg tablets	tabs	1	"			
2	Clomifene 50mg tablet	tabs	1	"			
3	Duphastone 10mg tablets	tabs	1	"			
4	Levonorgestrel 750mcg tablets - EC/P2	tabs	1	"			
5	misoprostol 200mcg tablets- cytotec	tabs	1	"			
6	Prostaglandin E2 3mg - vaginal tablets (Prostin)	tabs	1	"			
7	Prostaglandin F2 5mg/ml injection	vial	1	"			
8	carbimazole 5mg tablets	tabs	1	"			
9	Levothyroxine 100 micrograms tabs	tabs	1	"			
10	levothyroxine 50mcg tablets	tabs	1	"			

IMMUNOLOGICALS							
1	Anti- D immunoglobulin 250mcg injection	amps	1	"			
2	anti-snake venom injection	vial	1	"			
3	Anti-Rabies vaccine	vial	1	"			
SOLUTIONS CORRECTING WATER, ELECTROLTE AND ACID-BASE DISTRUBANCES.							
1	10% dextrose infusion - 500ml	bottle	1	"			
2	5% dextrose infusion - 500ml	bottle	1	"			
3	50% dextrose - 500ml	bottle	1	"			
4	calcium gluconate 100mg/ml injection	amps	1	"			
5	Darrows HSD infusion- 500ml	bottle	1	"			
6	Dextran 70 infusion 500ml	bottle	1	"			
7	Dextrose with Sodium chloride (4% glucose, 0.18% sodium chloride) injectable solution - 500ml	bottle	1	"			
8	Haemacel 500ml solution	bottle	1	"			
9	Half Strength Darrow's infusion 500ml	bottle	1	"			
10	Human Albulmin 20% 100ml solution	bottle	1	"			
11	Hydroxyethyl starch 6% in normal saline 500ml solution	bottle	1	"			
12	Hypertonic Saline 3% sodium chloride	bottle	1	"			
13	Mannitol 20% injectable solution	bottle	1	"			
14	normal saline - 0.9% sodium chloride infusion - 500ml	bottle	1	"			
15	potassium Chloride 15% injection - 10ml	amps	1	"			
16	Potassium Citrate 15% oral solution - 5L	500ml solution	1	"			
17	ringers lactate / sodium lactate 500ml infusion	bottle	1	"			
18	Sodium Bicarbonate 8.5% injection	amps	1	"			
19	water for injection 10ml	amps	1	"			
20	Water for injection 500ml	bottle	1	"			
OXYTOCICS AND ANTI-OXYTOCICS							
1	Ergometrine 200micrograms/ml injection	amps	1	"			
2	oxytocin 10 IU injection	amps	1	"			
RESPIRATORY SYSTEM MEDICINES							
1	Ambroxol 15mg/2ml respirator solution (as hydrochloride)	vial	1	"			
2	Ambroxol 15ml/5ml (as hydrochloride) syrup	bottle	1	"			
3	aminophylline 250mg injection	amps	1	"			
4	beclomethasone 50mcg + Salbutamol 100mcg inhaler	pc	1	"			

5	Beclomethasone inhaler 100mcg/200mcg/inhalation	pc	1	"			
6	Budesonide inhaler 100mcg/inhalation	pc	1	"			
7	Budesonide + Fomoterol 200mcg inhaler	pc	1	"			
8	Budesonide + Fomoterol 400mcg inhaler	pc	1	"			
9	Budesonide 200mcg inhaler	pc	1	"			
10	Budesonide/Formoterol 100ug/6ug inhaler - foracort	pc	1	"			
11	Caffeine 5mg/ml injection	amps	1	"			
12	cough expectorant with salbutamol- 100ml	bottle	1	"			
13	Fluticasone + Salmeterol 25/125 inhaler MDI	pc	1	"			
14	Fluticasone + Salmeterol 50/500 accuhaler	pc	1	"			
15	Fluticasone propionate 125mcg/120MDI	pc	1	"			
16	Ipratropium Bromide 250mcg/2ml inhaler; nebulising solution	amps	1	"			
17	ketotifen 1mg tablets	tabs	1	"			
18	levosalbutamol inhaler	pc	1	"			
19	montelukast 10mg tablets	tabs	1	"			
20	montelukast 5mg tablets	tabs	1	"			
21	salbutamol 4mg tablets	tabs	1	"			
22	salbutamol 5mg/ml nebuliser solution	vials	1	"			
23	salbutamol evohaler	pc	1	"			
24	Salbutamol injection 50mg/ml	amps	1	"			
25	Salbutamol Rota	pc	1	"			
26	Salbutamol suspension 2mg/5ml - 100ml	bottle	1	"			
27	Salbutamol/Ipratropium 0.5mg/3.01mg inhaler	pc	1	"			
28	salbutamol/Ipratropium 21mcg/120mcg nebulizing solution	vial	1	"			
29	Tiotropium 18mcg Inhaler	pc	1	"			
30	Salbutamol Bromhexin Gauifenesin and methol 100ml	Bottle	1				
31	Salbutamol Bromhexin Gauifenesin and methol 200ml	Bottle	1				
DERMATOLOGICAL MEDICINES (TOPICAL)							
1	Acyclovir cream BP 5% w/w	tubes	1	"			
2	Benzylbenzoate emulsion	bottle	1	"			
3	betamethasone +Gentamicin+clotrimazole cream	tubes	1	"			
4	betamethasone cream	tubes	1	"			
5	Calamine lotion 15%	bottle	1	"			

6	Chlorohexidine cream	tubes	1	"			
7	Clotrimazole 1% cream/ ointment	tubes	1	"			
8	Clotrimazole 200mg pessaries	tabs	1	"			
9	clotrimazole powder	pc	1	"			
10	clotrimazole shampoo	pc	1	"			
11	crotamiton cream		1	"			
12	Fluticasone propionate cream	tubes	1	"			
13	Fusidic acid 2% cream	tubes	1	"			
14	hydrocortisone cream 1%	tubes	1	"			
15	Hydrocortisone ointment 1% (acetate)	tubes	1	"			
16	Liquid paraffin 250ml solution	bottle	1	"			
17	Mupirocin ointment	tubes	1	"			
18	Podosal paint	bottle	1	"			
19	silver sulphadiazine cream 1% - 100gms	tin	1	"			
20	silver sulphadiazine cream 1%- 250gms	tin	1	"			
21	Sterile Lubricating Jelly- 50gm - KY	tubes	1	"			
22	Terbinafine HCL 1% cream	tubes	1	"			
23	zinc oxide 10% ointment - 100gm	tin	1	"			
24	Salbutamol injection 50mg/ml	amps	1	"			
25	Salbutamol Rota	pc	1	"			
26	Salbutamol suspension 2mg/5ml - 100ml	bottle	1	"			
27	Salbutamol/Ipratropium 0.5mg/3.01mg inhaler	pc	1	"			
28	salbutamol/Ipratropium 21mcg/120mcg nebulizing solution	vial	1	"			
29	Tiotropium 18mcg Inhaler	pc		"			

DERMATOLOGICAL MEDICINES (TOPICAL)

1	Acyclovir cream BP 5% w/w	tubes		"			
2	Benzylbenzoate emulsion	bottle		"			
3	betamethasone +Gentamicin+clotrimazole cream	tubes		"			
4	betamethasone cream	tubes		"			
5	Calamine lotion 15%	bottle		"			
6	Chlorohexidine cream	tubes		"			
7	Clotrimazole 1% cream/ ointment	tubes		"			
8	Clotrimazole 200mg pessaries	tabs		"			
9	clotrimazole powder	pc		"			
10	clotrimazole shampoo	pc		"			
11	crotamiton cream			"			
12	Fluticasone propionate cream	tubes		"			
13	Fusidic acid 2% cream	tubes		"			
14	hydrocortisone cream 1%	tubes		"			
15	Hydrocortisone ointment 1% (acetate)	tubes		"			
16	Liquid paraffin 250ml solution	bottle		"			
17	Mupirocin ointment	tubes		"			

18	Podosal paint	bottle		"			
19	silver sulphadiazine cream 1% - 100gms	tin		"			
20	silver sulphadiazine cream 1%- 250gms	tin		"			
21	Sterile Lubricating Jelly- 50gm - KY	tubes		"			
22	Terbinafine HCL 1% cream	tubes		"			
23	zinc oxide 10% ointment - 100gm	tin		"			
VITAMINS AND MINERALS							
1	Calcium +Vitamin D suspension- Calcimax/Zedcal	bottle		"			
2	Calcium/ vitamin D tablets 400mg	tabs		"			
3	Cholecalciferol 300,000 I.U/ml injection - Vitamin D3	amps		"			
4	multivitamin drops-Mixavit	bottle		"			
5	Multivitamin suspension - 100ml	bottle		"			
6	multivitamin tablets	tabs		"			
7	Pabrinex I & II injection (vitamin C+ Vitamin B1,B2,B3,B6)	vial		"			
8	Pyridoxine (vitamin B6) 25mg tabs	tabs		"			
9	Pyridoxine hydrochloride 100mg/ml injection	amps		"			
10	Vitamin B complex tablets - High Potency Vitamins B ₁ + B ₆ + B ₁₂	tabs		"			
11	vitamin B12 injection	amps		"			
12	Vitamin C tablets	tabs		"			
13	Vitamin K 10mg/ml injection	amps		"			
14	Vitamin K 2mg/0.2ml injection	amps		"			
MISCELLANEOUS AGENTS							
1	cotton wool 100gms- small size	pc		"			
2	Plastic empty dispensing bottles - 60ml	plastic, 60ml with measuring cap		"			
3	Dispensing Envelopes	Brown, with hospital log and dispensing instructions		"			
4	dispensing labels - adhesive	white with hospital log and dispensing instructions		"			
5	Nasal drops - dropper bottles	plastic, 10ml bottle		"			
6	Spacer with Mask for infants	Spacer device for use with all Pressurised (aerosol) inhalers		"			
7	spacer with Mask for children	Spacer device for use with all		"			

		Pressurised (aerosol) inhalers					
8	spacer with mask for adults	Spacer device for use with all Pressurised (aerosol) inhalers		"			
9	Mortar and pestle - small size	glass or ceramic		"			
10	mortar and pestle - medium size	glass or ceramic		"			
11	stirring rods - glass	glass		"			
12	Blender	electric, 1litre capacity, 3 pin plug		"			
13	hot plate - electric	small size		"			
14	Ointment slab - glass	glass		"			
15	spatulas	metallic		"			
16	Electronic or class A torsion balance	salter brecknell - weighing machine		"			
17	powder papers/ filter paper			"			
18	strainers			"			
19	plastic container with a lid for ointment or creams			"			
20	amber coloured bottles - 100ml with lid			"			
21	Graduated Cylinder - 50ml,100ml, 1000ml			"			
22	label printer	Epson TM-T88IV, thermal printer, (145W x 195 D x 148 H mm		"			
23	Prescription books	triplicate, 100pages per book		"			

PHARMACEUTICAL PREPARATIONS

1	Ora - sweet solution	for pharmaceutical preparation		"			
2	Ora- Plus solution	for pharmaceutical preparation		"			
3	Glycerol	for pharmaceutical preparation		"			
4	Syrup BP	for pharmaceutical preparation		"			
5	Vegetable Liquid Oil	corn oil or sunflower oil		"			
6	Full cream milk powder	for pharmaceutical preparation		"			
7	Skimmed Milk powder	for pharmaceutical		"			

		preparation					
8	Keltrol	for pharmaceutical preparation		"			
9	Lemon Spirit	for pharmaceutical preparation		"			
10	Quillaia tincture	for pharmaceutical preparation		"			
11	aqueous cream - 500gms	for pharmaceutical preparation		"			
12	emulsyfing ointment - 500gms	for pharmaceutical preparation		"			
13	salicyclic acid powder	for pharmaceutical preparation		"			
14	parabens	for pharmaceutical preparation		"			

Signature of tenderer _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

VII - PRICE SCHEDULE FOR GOODS

Name of tenderer _____ Tender Number _____ Page _____ of _____

1	2	3	4	5	6	7
Item	Description	Country of origin	Quantity	Unit price	Total Price EXW per item (cols. 4x5)	Unit price of other incidental services payable

Signature of tenderer and stamp _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

SECTION VIII - STANDARD FORMS

Notes on the sample Forms

1. Form of Tender - The form of tender must be completed by the tenderer and submitted with the tender documents. It must also be duly signed by duly authorized representatives of the tenderer.
2. Confidential Business Questionnaire Form (S33) - This form must be completed by the tenderer and submitted with the tender documents.
3. Tender Security Form - When required by the tender documents the tender shall provide the tender security either in the form included herein or in another format acceptable to the procuring entity.
4. Contract Form - The Contract Form shall not be completed by the tenderer at the time of submitting the tender. The Contract Form shall be completed after contract award and should incorporate the accepted contract price.
5. Performance Security Form - The performance security form should not be completed by the tenderers at the time of tender preparation. Only the successful tenderer will be required to provide performance security in the form provided herein or in another form acceptable to the procuring entity.
6. Bank Guarantee for Advance Payment Form - When Advance payment is requested for by the successful bidder and agreed by the procuring entity, this form must be completed fully and duly signed by the authorized officials of the bank.
7. Manufacturers Authorization Form - When required by the tender documents this form must be completed and submitted with the tender documents. This form will be completed by the manufacturer of the goods where the tenderer is an agent.

8.1 **FORM OF TENDER**

Date _____
Tender No. _____

To:
MAMA LUCY KIBAKI HOSPITAL
P.O BOX 1278-00515
BURUBURU/

Gentlemen and/or Ladies:

1. Having examined the tender documents including Addenda Nos. *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply deliver, install and commission (..... *(insert equipment description)* in conformity with the said tender documents for the sum of *(total tender amount in words and figures)* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to deliver install and commission the equipment in accordance with the delivery schedule specified in the Schedule of Requirements.

3. If our Tender is accepted, we will obtain the guarantee of a bank in a sum of equivalent to _____ percent of the Contract Price for the due performance of the Contract , in the form prescribed by *(Procuring entity)*.

4. We agree to abide by this Tender for a period of *[number]* days from the date fixed for tender opening of the Instructions to tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

5. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract, between us. Subject to signing of the Contract by the parties.

6. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 20 _____

[Signature]

[in the capacity of]

Duly authorized to sign tender for an on behalf of _____

You are requested to give the particulars indicated in Part 1 and either Part 2(a), 2(b) or 2 (c) whichever applied to your type of business
 You are advised that it is a serious offence to give false information on this form

Part 1 – General:

Business Name

Location of business premises.

Plot No..... Street/Road

Postal Address Tel No. Fax E mail

Nature of Business

Registration Certificate No.

Maximum value of business which you can handle at any one time – Kshs.

Name of your bankers Branch

	<p style="text-align: center;">Part 2 (a) – Sole Proprietor</p> <p>Your name in full Age </p> <p>Nationality Country of origin </p> <ul style="list-style-type: none"> • Citizenship details • 																		
	<p style="text-align: center;">Part 2 (b) Partnership</p> <p>Given details of partners as follows:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Nationality</th> <th style="text-align: left;">Citizenship Details</th> </tr> </thead> <tbody> <tr> <td>Shares</td> <td></td> <td></td> </tr> <tr> <td>1.</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>2.</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>3.</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>4.</td> <td>.....</td> <td>.....</td> </tr> </tbody> </table>	Name	Nationality	Citizenship Details	Shares			1.	2.	3.	4.
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	<p style="text-align: center;">Part 2 (c) – Registered Company</p> <p>Private or Public </p> <p>State the nominal and issued capital of company- </p>																		

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	Given details of all directors as follows																																																
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Date	Signature of Candidate																																																

- If a Kenya Citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or registration.

8.3 TENDER SECURITY FORM

Whereas [name of the tenderer]
(hereinafter called "the tenderer") has submitted its tender dated [date of
submission of tender] for the supply, installation and commissioning of
.....[name and/or description of the equipment] (hereinafter called "the Tender")
..... KNOW ALL PEOPLE by these presents that
WE of having our registered office at
..... (hereinafter called "the Bank"), are bound unto
[name of Procuring entity] (hereinafter called "the Procuring entity") in the sum of
..... for which payment well and truly to be made to the said Procuring entity,
the Bank binds itself, its successors, and assigns by these presents. Sealed with the
Common Seal of the said Bank this _____ day of _____ 20 ____
_____.

THE CONDITIONS of this obligation are:-

1. If the tenderer withdraws its Tender during the period of tender validity specified by the tenderer on the Tender Form; or
2. If the tenderer, having been notified of the acceptance of its Tender by the Procuring entity during the period of tender validity:
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security in accordance with the Instructions to tenderers;

We undertake to pay to the Procuring entity up to the above amount upon receipt of its first written demand, without the Procuring entity having to substantiate its demand, provided that in its demand the Procuring entity will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This tender guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the above date.

[signature of the bank] _____
(Amend accordingly if provided by Insurance Company)

8.4 CONTRACT FORM

THIS AGREEMENT made the _____ day of _____ 20 _____ between
[*name of Procurement entity*] of [*country of Procurement entity*] (hereinafter called “the
Procuring entity) of the one part and [*name of tenderer*] of [*city
and country of tenderer*] (hereinafter called “the tenderer”) of the other part;

WHEREAS the Procuring entity invited tenders for certain goods] and has accepted a tender by the
tenderer for the supply of those goods in the sum of [*contract price in
words and figures*] (hereinafter called “the Contract Price).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively
assigned to them in the Conditions of Contract referred to:

2. The following documents shall be deemed to form and be read and construed as part of this
Agreement viz:

- (a) the Tender Form and the Price Schedule submitted by the tenderer
- (b) the Schedule of Requirements
- (c) the Technical Specifications
- (d) the General Conditions of Contract
- (e) the Special Conditions of contract; and
- (f) the Procuring entity’s Notification of Award

3. In consideration of the payments to be made by the Procuring entity to the tenderer as
hereinafter mentioned, the tender hereby covenants with the Procuring entity to provide the goods
and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. The Procuring entity hereby covenants to pay the tenderer in consideration of the
provisions of the goods and the remedying of defects therein, the Contract Price or such other sum
as may become payable under the provisions of the Contract at the times and in the manner
prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance
with their respective laws the day and year first above written.

Signed, sealed, delivered by _____ the _____ (for the Procuring entity

Signed, sealed, delivered by _____ the _____ (for the tenderer in the presence
of _____

(Amend accordingly if provided by Insurance Company)

8.5 PERFORMANCE SECURITY FORM

To
[name of Procuring entity]

WHEREAS [name of tenderer] (hereinafter called “the tenderer”) has undertaken , in pursuance of Contract No. _____ [reference number of the contract] dated _____ 20 _____ to _____ supply [description of goods] (hereinafter called “the Contract”).

AND WHEREAS it has been stipulated by you in the said Contract that the tenderer shall furnish you with a bank guarantee by a reputable bank for the sum specified therein as security for compliance with the Tenderer’s performance obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the tenderer a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the tenderer, up to a total of [amount of the guarantee in words and figure] and we undertake to pay you, upon your first written demand declaring the tenderer to be in default under the Contract and without cavil or argument, any sum or sums within the limits of [amount of guarantee] as aforesaid, without you needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20 _____

Signed and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

8.6 BANK GUARANTEE FOR ADVANCE PAYMENT FORM

To
[name of Procuring entity]

[name of tender]

Gentlemen and/or Ladies:

In accordance with the payment provision included in the Special Conditions of Contract, which amends the General Conditions of Contract to provide for advance payment, [name and address of tenderer](hereinafter called “the tenderer”) shall deposit with the Procuring entity a bank guarantee to guarantee its proper and faithful performance under the said Clause of the Contract in an amount of [amount of guarantee in figures and words].

We, the [bank or financial institutions], as instructed by the tenderer, agree unconditionally and irrevocably to guarantee as primary obligator and not as surety merely, the payment to the Procuring entity on its first demand without whatsoever right of objection on our part and without its first claim to the tenderer, in the amount not exceeding [amount of guarantee in figures and words]

We further agree that no change or addition to or other modification of the terms of the Contract to be performed there-under or of any of the Contract documents which may be made between the Procuring entity and the tenderer, shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition, or modification.

This guarantee shall remain valid in full effect from the date of the advance payment received by the tenderer under the Contract until [date].

Yours truly,

Signature and seal of the Guarantors

[name of bank or financial institution]

[address]

[date]

8.7 MANUFACTURER’S AUTHORIZATION FORM

To [name of the Procuring entity]

WHEREAS[name of the manufacturer]
who are established and reputable manufacturers of [name and/or description of

the goods] having factories at [*address of factory*] do hereby authorize [*name and address of Agent*] to submit a tender, and subsequently negotiate and sign the Contract with you against tender No. [*reference of the Tender*] for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Tenders.

[*signature for and on behalf of manufacturer*]

Note: This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent.

8.8 LETTER OF NOTIFICATION OF AWARD

Address of Procuring Entity

To: _____

RE: Tender No. _____

Tender Name _____

This is to notify that the contract/s stated below under the above mentioned tender have been awarded to you.

1. Please acknowledge receipt of this letter of notification signifying your acceptance.
2. The contract/contracts shall be signed by the parties within 30 days of the date of this letter but not earlier than 14 days from the date of the letter.
3. You may contact the officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

(FULL PARTICULARS) _____

SIGNED FOR ACCOUNTING OFFICER

8.9 FORM RB 1

REPUBLIC OF KENYA
PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN

.....APPLICANT

AND

.....RESPONDENT (*Procuring Entity*)

Request for review of the decision of the..... (*Name of the Procuring Entity*) of
.....dated the...day of20.....in the matter of Tender No.....of
.....20...

REQUEST FOR REVIEW

I/We.....the above named Applicant(s), of address: Physical
address.....Fax No.....Tel. No.....Email, hereby request the Public
Procurement Administrative Review Board to review the whole/part of the above mentioned
decision on the following grounds , namely:-

- 1.
 - 2.
- etc.

By this memorandum, the Applicant requests the Board for an order/orders that: -

- 1.
 - 2.
- etc

SIGNED(Applicant)

Dated on.....day of/...20...

FOR OFFICIAL USE ONLY

Lodged with the Secretary Public Procurement Administrative Review Board on day of
.....20.....

SIGNED
Board Secretary