



NAIROBI CITY  
COUNTY

# Sector Review Report For October 2014

## Trade, Industrialization, Cooperative Development & Tourism

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# MARKETS

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# REVENUES ('000)

Revenue Item	July	Aug	Sept	Oct	YTD 2014	TGT YTD 2014	YTD 2013
<b>Total Markets</b>	<b>29,717</b>	<b>25,554</b>	<b>28,900</b>	<b>28,324</b>	<b>112,495</b>	<b>158,344</b>	<b>116,480</b>
TPS Markets	8,717	6,575	7,468	7,207	29,969	35,000	25,489
Wakulima	10,904	9,018	10,514	10,029	40,466	50,000	37,062
Muthurwa	2,307	2,832	3,947	3,912	13,000	16,667	10,586
Other Markets	7,789	7,129	6,971	7,176	29,267	56,667	43,321

NB: Cereals would have contributed approximately 24.44M  
Arrears in TPS Markets 8.4M Eviction orders issued

# MARKETS OCTOBER REPORT

S/NO	Planned activities for October	Key performance indicators	Accomplished activities	Legal issues
1	Reroofing and repainting of Umoja 1 market	Requisitions done and submitted to the County Engineer	County Engineer and Markets to liaise with Embakasi MP-Hon Theuri, on the requisition and build using CDF. Awaiting feedback from the MP	None
2	Designing for rebuilding of Quarry road market through the planning department	Plans and designs drawn	Initial Architect seconded by Mucai to draw. Finished the drawings, but these were rejected by Arch Jonyo as substandard. Drawings to be redone. Feedback 13/11/14	None
3	Re-building of Karen Market	Proposal done and submitted to the CEC	The proposal approved by CEC.	None

# MARKETS OCTOBER REPORT

	Planned activities for October	Key performance indicators	Accomplished activities	Legal issues
4	Completion of painting and fixing of grill doors and windows at Githurai Market.	Painted market and fixed grill doors and windows	Completed	None
5	Placing bollards and steel gate at Kariokor Market	Purchase and installation bollards and steel gates	Accomplished Installation 4 <sup>th</sup> of November	None
6	Clean-up activity at City Market	Clean market	Accomplished 26 <sup>th</sup> of October	None

# MARKETS OCTOBER REPORT

Planned activities for October	Key performance indicators	Accomplished activities	Legal issues
7. NaMSip projects: Jogoo road, Karandini Kangemi, Muthurwa	Market completion	Evaluation of BoQs of Karandini, Kangemi, Jogoo Road and Muthurwa has been done and results forwarded to the Metropolitan Department for forwarding to the world bank.	None
8 New Wakulima Wholesale market	Completed Wholesale hub at Kariobangi by 2016/17	BoQs for the perimeter wall have been done and Approved by CEC.	None

# MARKETS PLANNED ACTIVITIES FOR NOVEMBER

S/N	Planned activities for NOV, 2014	Timelines	Key Performance Indicators	Cost as per the budget (Kshs.)	Responsible officer
1.	Diversion of storm water drain into main sewer line at Burma Market	November	Withdrawal of notice by public health officer	117,500	Zonal Head and market in charge
2.	Water connection in Burma Market	November	Free flow of water supply in the market	135,000	Zonal Head and market in charge
3	Removal of hawkers at the bus park at Muthurwa Market	November	Better utilization of the bus park by travelers.	-	Zonal Head and market in charge
4	Initiate repair potholes and do a major clean up at Wakulima market.	November	Cleaner / organized market	4,000,000	Zonal Head and market in charge

# MARKETS PLANNED ACTIVITIES FOR NOVEMBER

S/ No	Planned activities for NOV,2014	Timelines	Key Performance Indicators	Cost as per the budget (Kshs.)	Responsible officer
5	Clearing of tomato boxes and filling of potholes at Muthurwa tomato trading space	November	Increased trading space.	50,000	Zonal Head and market in charge
6	Clearing of all drainages at Quarry Road Market	November	Improved cleanliness of the market.	100,000	Zonal Head and market in charge
7	Closure of Kangemi outside market	November	Increase in revenue collection.	-	Zonal Head and market in charge



# MARKETS CHALLENGES

Challenges encountered during the period	Suggested Solutions / Facilitation necessary
1. Lack of supervisory vehicles.	Purchase of vehicles through procurement department.
2. Workforce – Capacity and Competence Issues	Re-deployment of staff.
3. Poor public perception on the part of county employees.	Public awareness campaigns through sensitizations. LIVE LOVE NARIOBI to the rescue
4. Slow procurement processes.	Have specific procurement officer and other professionals to handle market issues.
5. Dependency on other departments for professional services.	Form a countywide committee comprising of all the stakeholders in the project to be carried out for purposes of efficiency and accountability.

# TRADE DEVELOPMENT



# TRADE OCTOBER ACCOMPLISHED ACTIVITIES

S/No	Planned activities for October	Key Performance Indicators	Accomplished activities	Legal Issues
1.	Loan recoveries	Bank statement	Recovered Ksh 849,340 Recovered Ksh 441,590 same time last year	N/A
2	Hold 1 NCCSLB meeting to disburse loans to MSMEs	Minutes of the meeting	Meeting held 14 <sup>th</sup> of Oct Disbursed KS 2,700,000 15 Loan Beneficiaries	N/A
3	Training of loan beneficiaries	Report on the training	Training held on the 31 <sup>st</sup> of October	N/A
4	Prepare minutes of meeting & legal documents	Prepared minutes & legal documents	Prepared minutes & legal documents	N/A
5	MSMEs- preparation of exhibition in Kigali Rwanda 1 <sup>st</sup> -7 <sup>th</sup> Dec.	Minutes of the meetings	Coordination of activities in terms of finance/logistics, exhibition & hospitality	N/A

# TRADE OFFICE PLANNED ACTIVITIES FOR NOVEMBER

S/No	Planned activities for NOV, 2014	Timelines	Key Performance Indicators	Cost as per the budget	Responsible officer
1.	Loan recoveries (regular loanees) Ksh 400,000.00	Continuous exercise	Bank statement	Nil	B.M.W . Awori & Milka Muthui
2.	Follow up on loan defaulters Ksh 200,000.00	Continuous exercise	Bank statement	Ksh 40,000.00	B.M.W . Awori & Milka Muthui
3.	Disbursements of cheques to loan beneficiaries	2 <sup>nd</sup> to 4 <sup>th</sup> week	Various signed legal documents & payment voucher	N/A	B.M.W. Awori & Milka Muthui

# TRADE OFFICE PLANNED ACTIVITIES FOR NOVEMBER

S/No	Planned activities for NOV, 2014	Timelines	Key Performance Indicators	Cost as per the budget	Responsible officer
4	MSMEs- preparation of exhibition on 1 <sup>st</sup> -7 <sup>th</sup> Dec. in Kigali Rwanda	Through out the month	Selected exhibitors & minutes of the meetings	N/A	Milka Muthui
5	NaMSIP programme	Through out the month	Minutes of meetings	N/A	Milka Muthui
6	Formation of County Trade & Investment Fund	Through out the month	Prepared manual of operations & draft proposal of the fund to CEC	N/A	CECM, CCO & Trade Dev. office

# LICENSING

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# REVENUES ('000)

Revenue Item	July	Aug	Sept	Oct	YTD 2014	TGT YTD 2014	YTD 2013
Licensing	45,400	33,208	35,875	63,700	178,185	555,625	139,867
SBP	38,189	28,389	33,251	61,999	161,829	310,000	139,867
LIQUOR	7,210	4,768	2,516	1,625	16,119	187,500	N/A
Liquor Projected						150,604	N/A
BETTING	1	51	108	76	237	58,125	N/A

# LICENSING OCTOBER REPORT

S/N	Planned activities for October	KPI's	Accomplished activities	Oct Revenue Value	Revenue same time last year	Legal Issues
1.	Issue public notice on renew of SBP	Revenue collection	Public notice issued and published on the star news paper (22/10/2014)	61,994,740 179 Arrests	51,017,710	-
2	Inspections and vetting of liquor outlets	Revenue collection	101 applications approved	495,000	-	
3	Inspection of Casinos and gaming premises	Revenue collection	16 casinos, 2 bookmakers and 4 pool tables visited	21,000 from pool tables	-	Conflict with National Gov.



# LICENSING OCTOBER ACCOMPLISHED ACTIVITIES

S/No	Planned activities for October	KPI's	Accomplished activities
1	Introducing data entry clerks to Jambo pay dashboard	Data Entry Clerks trained	12 Data Entry Clerks trained on Jambopay

# PLANNED ACTIVITIES FOR NOVEMBER

S/No	Planned activities for November,2014	Timelines	K P I	Cost as per the budget (Ksh)	Responsible officer
1.	Enforcement of SBP	Continuous	No of arrests and prosecutions	150,000	Agwena
2.	Full implementation of Jambo pay	Continuous	Reduced time for obtaining a permit	150,000	Agwena
3	Inspection and vetting of liquor outlets and manufacturers (1360 inspection)	1 Month	Revenue collected	200,000	Agwena/ Muhanji
4	Enforcement of gaming activities 100 pool tables to be visited	1 Month	Revenue collected	100,000	Magambo

# INDUSTRIALISATION



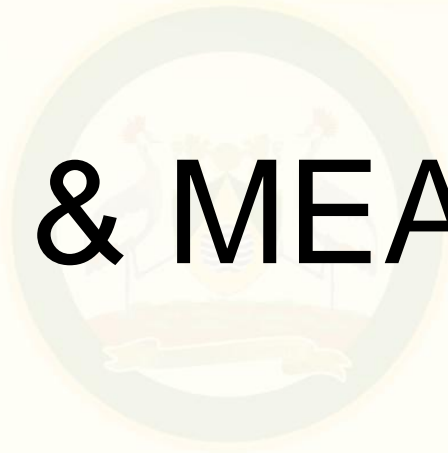
# PLANNED ACTIVITES INDUSTRIALISATION

S/No	Planned activities for October,2014	Timelines	Key Performance Indicators	Accomplished activities
1.	Training of Entrepreneurs	November	30 Participants Trained	23 Participants trained
2.	Productivity Improvement	November	One engineering firm to be visited and trained	Muharata – manufacture posho mills, maize shearers, chaff cutters, chicken defeatherers among others. Visited and trained on improving efficiencies

# PLANNED ACTIVITES FOR NOVEMBER INDUSTRIALISATION

S/No	Planned activities for November ,2014	Timelines	Key Performance Indicators	Cost as per the budget	Responsible officer
1.	Training of Entrepreneurs 20	Mid month	20 Participants Trained	500,00.00	L. M. Ngari
2.	Productivity Improvement Training	End of the month	Visit and train one firm Nairobi	10,000.00	L. Ngari
3.	Preparing one industrial feasibility	Mid of the month	Report		L. M. Ngari, CCO

# WEIGHTS & MEASURES



# WEIGHTS AND MEASURES REVENUE

	Planned activities for October 2014	Key Performance Indicators	Accomplished activities	Oct. Revenue Volume and Value	Revenue same time last year
1.	Revenue Target 2,500,000	Revenue Achieved	4,390 equipment verified 2870 equipment verified last year	Kshs 1,760,330	Kshs 520,050

# WEIGHTS AND MEASURES ACCOMPLISHED ACTIVITIES

	Planned activities for October 2014	Key Performance Indicators	Accomplished activities	Legal Issues
1.	Investigate 3 complaints	Number of complaints handled	3cases investigated out of which 2cases completed and 1case ongoing.	-
2.	Attend to traders at 6 stamping stations	Number of stamping stations attended to	accomplished. Attended to 9 stamping stations	-
3.	Carry out inspection of 50 trading premises	Number of inspection visits carried out	25 Carried out inspection visits	-



# WEIGHTS AND MEASURES

S/N O	Planned activities for October 2014	Key Performance Indicators	Accomplished activities	Legal Issues
4.	Proposal for procurement of standards and testing equipment	Project proposal document	Achieved- project proposal submitted to C.EC for approval	-
5	Initiate formulation of County Legal Metrology policy	Terms of reference and work plan for the task force.	Terms of reference and work plan for the task force developed.	-

# WEIGHTS AND MEASURES CHALLENGES

## 1. Inadequate transport

- The department require at least 2 additional double cabin pick up vehicles to effectively accomplish the planned activities for the year.

## 2. Inadequate support staff

Require a cashier and a store keeper.

# PLANNED ACTIVITIES WEIGHTS AND MEASURES

S/No	Planned activities for November, 2014	Timelines	Key Performance Indicators	Cost as per the budget	Responsible officer
1.	Investigate 4 complaints	By 30 <sup>th</sup> November 2014	Number of complaints investigated	Ksh 30,000/-	Dir. Weights & Measures,
2.	Attend to traders at 10 stamping stations	10 <sup>th</sup> – 27 <sup>th</sup> November 2014	Number stamping stations attended	Ksh 70,000/-	Dir. Weights & Measures

# PLANNED ACTIVITIES WEIGHTS AND MEASURES

S/No	Planned activities for November,2014	Timelines	K P I	Cost as per the budget	Responsible officer
4.	Carry out inspection of 80 trading premises	By 30th November 2014	Number of inspection carried out.	60,000/=	- Dir. Weights and Measures,
5.	Raise Ksh 2,500,000/= from verification fee charges	30 <sup>th</sup> November 2014	Verify 5,000 W&M Equipment	Ksh 30,000/-	Dir. Weights and measures
6.	Continue with formulation County of legal metrology policy	By 30 <sup>th</sup> November 2014	Progress report	Ksh 649,800 the budget for the policy development	Chief Officer Dir. Weights and Measures

**TOURISM**

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# TOURISM REPORT FOR OCTOBER

## ACCOMPLISHED ACTIVITIES

	Planned activities for October 2014	Key Performance Indicators	Accomplished activities
1.	Magical Kenya Travel Expo	Magical Kenya Travel Expo County exhibition Stand.	Magical Kenya Travel Expo exhibited from 5 <sup>th</sup> - 7 <sup>th</sup> October, 2014
2	Nairobi International Trade Fair	Best County Stand Award	Participated in this year Nairobi International Trade Fair
3.	Standard Chartered Marathon	Participation	Participated in the Standard Chartered Marathon

# TOURISM REPORT FOR OCTOBER ACCOMPLISHED ACTIVITIES

S/N O	Planned activities for October 2014	Key Performance Indicators	Accomplished activities
3	Kenya Tourism Board Seminar	Attendance register	Participated in KTB seminar held at KICC on MICE 4 <sup>th</sup> October, 2014
4	Heritage Walking tour for Miss Tourism finalists	List of attendance	Held a Walking tour for Miss tourism finalist on 29 <sup>th</sup> October, 2014
5	Miss Tourism Boot Camp in Kitengela glass house	Finalist Mentored and prepared for the finals	Held the boot camp on 24 <sup>th</sup> October, 2014

# TOURISM ACTIVITIES PLANNED ACTIVITIES FOR NOVEMBER

Planned activities for November	Key Performance indicator	Timelines	COST (Kshs)	Responsible officer
1 Miss Tourism Nairobi County Edition Grand Finale	Crowning of the Miss Tourism Nairobi County (The Grand Finale)	7 <sup>th</sup> Nov, 2014	700,000	Susan/Sally
2 Nairobi Fashion Week	Participation	27 <sup>th</sup> Nov, 2014		Susan/Sally
3 Kenya International Investment Conference	Participation	18 <sup>th</sup> - 20 <sup>th</sup>		Susan



# TOURISM PLANNED ACTIVITIES FOR DECEMBER

	Planned activities for December	TIMELINES	COSTS ( Kshs)	Responsible officer
1	Miss Tourism Kenya Finale	6 <sup>th</sup> Dec		
2	Nairobi Cultural Festival( Food, Art & Craft, fashion, Theatre, Music festival)	12 <sup>th</sup> -13 <sup>th</sup>		Susan/Sally
3	12 days of Christmas Caroling	13 <sup>th</sup> -24 <sup>th</sup>		Susan/Sally
4	Football in the Wild( Nairobi National Park)	13 <sup>th</sup> Dec		Sally/Susan
5	Kubamba Music Video Awards (Brook house School)	14 <sup>th</sup> Dec		
6	Nairobi Safari Treasure Hunt	21 <sup>st</sup> Dec		Sally
7	Nairobi's Countdown New year's Eve Party (with Fireworks)	31 <sup>st</sup> Dec		Susan/Sally

# TOURISM ISSUES

Challenges encountered during the period		Suggested Solutions / Facilitation necessary
1	Inadequate Manpower	Liaise with Chief Administration Officer (request already done)
2.	Protracted procurement process	Procurement should fast track the process
3.	Lack of vehicle	Liaise with Fleets management for provision of vehicle
4	Limited Budget for promotional activities	Seek for a supplementary budget

# CO-OPERATIVE DEVELOPMENT



# Cooperative Development October Statistical Data

		2013/2014	2012/2013
1.	Number of active societies	1421	
2	New Registrations	227	
3	Mobilized Share Capital	Kshs.159,891,280,753	Kshs.130,043,970,113
4	Rebates and dividends paid to members	Kshs.12,199,499,312	Kshs.8,609,200,333
5	Loans granted to members	kshs.123,444,741,504	Kshs.76,937,446,402
6.	Loans repaid	kshs.93,843,158,226	Kshs.63,616,745,324
7.	Societies under liquidation	22	

<b>ITEM</b>	<b>2012/2013</b>	<b>2013/2014</b>
Number of Active Co-op. Societies	1303	1421
Number of Newly Registered Coops.	179	227
Dormant	479	26
Membership	846,563	969,362
Share Capital	5,375,488,901	8,225,604,914
Members Deposits	124,668,481,212	151,665,675,839
Total Turnover	20,254,916,835	25,112,441,945
Total Expenditure	13,154,420,003	6,291,383,889
Surplus/Loss	7,846,674,203	11,010,199,671
Rebates	8,609,200,333	12,199,499,312
General Reserve Fund	21,021,041,375	12,055,671,364
Statutory Reserves	9,419,213,,592	6,252,457,096
Retained Earnings	6,293,812,196	2,524,233,505
Cash and Bank Balances	9,461,829,436	8,676,193,737
Provision for Bad Debts	1,411,562,204	322,282,389
Loans at the beginning of the year	12,556,817,841	122,283,410,989
Loans Granted	76,937,446,402	123,444,741,504
Loans repaid	63,616,745,324	93,843,158,226
Loans Outstanding at the end of the year	114,676,807,053	148,011,047,500
Number of loanees	639,524	643,014
Amount of loans defaulted	25,633,822	619,112,547
Number of defaulters	30,257	8360
Financial Investments	6,,344,932,273	8,620,980,435
Capital Investments	9,549,970,942	43,605,135,720
Number of Saccos with FOSAs	37	
Number of FOSA Accounts	491,448	
FOSA Deposits	11,621,963,221	29,504,280,760
FOSA Advances	10,573,118,048	18,065,170,148
Total Income FOSA	3,171,455,465	7,341,850,451
Number of Employees	2189	6410
Gross Salaries	1,,924,944962	1,787,101,288
Total External borrowings	9,743,500,947	10,882,318,812

# Cooperative Development October 2014 Report

S/ No	Planned activities for October	Key Performance Indicators	Planned	Accomplished activities	October Revenue
1.	Registration	Number of soc registered	25	40	148,000
2	Inspection	Number of soc inspected	12	12	
3	Capacity Building for members and CMC	Number of members trained	1997	7873	
4	Annual General Meetings/SGM/ 1 <sup>st</sup> General Meeting	Number of meetings held	33	40	
5	Gender Mainstreaming	Number of co-op Societies to be Collected data from	21	22	

# Cooperative Development October Report

S/No	Planned activities for October	Key Performance Indicators	Planned	Accomplished activities
6	Revival of Dormant Societies	Number of dormant Co-operatives to be revived	7	6
7	Remittance	Number of cases dealt with	13	14
8	Consultative-Meetings	Number of meetings to be convened	2	2

# Cooperative Development November Planned Activities

S/ No	Planned activities for November	Planned Activities	Timeline	Key Performance Indicators	Cost as per the budget	Responsible officer
1.	Registration	19	30 Days	Number of Co-operative registered		Cooperative commissioner
2.	Inspection	11	30 Days	No. of inspection Reports to be promoted		County Cooperative commissioner
3	Capacity Building for members and CMC	3761	30 Days	Number of members, CMC and staff trained		County Cooperative commissioner



# Cooperative Development

## November Planned Activities

S/N	Planned activities for November,2014	Planned Activities	Timelines	Key Performance Indicators	Cost as per the budget	Responsible officer
4	Annual General Meetings/SGM/ 1 <sup>st</sup> General Meeting	30	30 Days	Number of meetings held		County Cooperative commissioner
5	Gender Mainstreaming	12	30 Days	No. of co-op Societies to be Collected data from		County Cooperative commissioner
6	Revival of Dormant Societies	5	30 Days	Number of dormant Co-operatives to be revived		County Cooperative commissioner

# Cooperative Development

## November Planned Activities

S/N	Planned activities for November,2014	Planned Activities	Timeline	Key Performance Indicators	Cost as per the budget	Responsible officer
7	Remittance	8	30 Days	Number of cases dealt with		County Cooperative commissioner
8	Consultative Meetings	5	30 Days	Number of meetings to be convened		County Cooperative commissioner

# CO-OPERATIVE AUDIT



# Cooperative Audit October Report

S/No	Planned activities for October	Key Performance Indicators	Planned	Accomplished activities	October Revenue by Volumes & value	Revenue same time last year
1.	30 Audits	Audit report	30	28 Audits	243,800.00	89,100
2.	2 Inspections	Inspection reports	2	3 Inspection		
3	Operationalization of Registration of Audited Accounts	Formulated Strategy to be discussed	N/A	Strategy completed 31 <sup>st</sup> Oct 2014 to be submitted for review and approval	N/A	

# Cooperative Audit November Planned Activities

S/No	Planned activities for November,2014	Timelines	Key Performance Indicators	Cost as per the budget	Responsible officer
1.	25 Audits	30 Days	Audit reports	100,000.00	Director cooperative Audit
2.	1 Inspections	30 Days	Inspection reports	25,000.00	Director cooperative Audit
3	Operationalization of audited Accounts registration in county	30 Days	Discussion with stakeholders		Director cooperative Audit
4	Collection of revenue- Kshs.180,000.00	30 Days	Revenue collected		Director cooperative Audit



## NAIROBI CITY COUNTY

# Thank You